

**Prepared on 7/09/2012 by Rosemarie  
Baccile, Executive Assistant**

**State Board of Examiners of Heating, Ventilating, Air Conditioning and Refrigeration  
(HVACR) Contractors**

***Minutes - 7<sup>TH</sup> Meeting - Tuesday, June 5, 2012***

The Minutes of the Board meeting held on Tuesday, June 5, 2012 have not been formally approved and are subject to change or modification by the Public Body at its next scheduled meeting.

The notice of the Tuesday, June 5, 2012 meeting has been mailed to the Star Ledger, Camden Courier Post, and Trenton Times newspapers, and has also been posted on the Bulletin Board at the Office of the Secretary of State, Trenton, New Jersey.

The Board meeting of Tuesday, June 5, 2012 was called to order at 9:00 am with the following Members in attendance:

Pelagio J. Gonzales - Master HVACR Contractor 1

Daniel G. Danko, Jr. - Master HVACR Contractor 2

Dominic D. Demico, Jr. - Mechanical Inspector 1

Paul J. Mitchell - Master HVACR Contractor 3

Michael K. Maloney - Mechanical Inspector 2

Mary Pranzatelli - Public Member 2

Angelo Ralph Papa, Jr. - HVACR Journeyperson

Timothy A. Griffith - Public Member 1 (*absent*)

Board Complement: (9):      One (1) vacancy remains for a Government Representative.

Attendees:

Joseph A. Donofrio, Counseling Deputy Attorney General (DAG)  
Charles Manning, Regulatory Affairs  
Rosemarie Baccile, Executive Assistant

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Public Session Visitors:

Ben Promost, New Jersey Groundwater Association  
Robert Seybold  
Robert Davis, Operating Engineers  
Paul Bent, New Jersey Ground Water Association  
Vincent Tinervia, New Jersey State League of Master Plumbers (NJSLMP)  
Thomas F. Walsh, Plumbing Subcode, Township of East Brunswick and NJSLMP  
James C. Franchino, James C. Franchino Agency  
Doug Collier H.T. Lyons  
Gordon Craig, Geothermal Services  
Gary Poppe, New Jersey Ground Water Association  
Bob Knopf, H.T. Lyons  
Rick Perosa, H.T. Lyons  
Paul Meierdierck

PLEDGE OF ALLEGIANCE to the FLAG

Chairman Michael Maloney led the Board in the Pledge of Allegiance to the Flag.

1. CALL TO ORDER
  
2. ROLL CALL
  
3. APPROVAL OF MINUTES - FEBRUARY 16, 2011

A motion was made by Paul Mitchell and seconded by Daniel G. Danko, Jr. to approve the minutes of the February 16, 2011 meeting. A vote was taken and the motion unanimously passed.

PURPOSE OF MEETING

Review of comments submitted during comment period in response to proposed HVACR regulations.

PUBLIC COMMENT:

On June 5, 2012, Chairman Maloney permitted each visitor in attendance with an opportunity to address the Board and state their comments concerning the proposed regulations. Comments were made. A motion was made by Daniel G. Danko, Jr. and seconded by Dominic D. Demico, Jr. to close the public comment period. A vote was taken and the motion unanimously passed.

4. HVACR RULES PUBLISHED MARCH 19, 2012  
PUBLIC COMMENTS  
CHUCK MANNING, REGULATORY ANALYST

Chuck Manning reviewed the comments the Board received regarding the proposed new regulations. The Board responded to the first half of the comments and will address the remaining comments at its July 12, 2012 meeting.

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|---------|---|--|
| (A - V) | • | <i>Adoption notice with a summary of the comments</i>  |
| (W)     | • | <i>“Routine maintenance” emails of May 15, 2012<br/>Chairman Michael Maloney and Chuck Manning;</i>          |
| (X)     | • | <i>“Thermostat Replacement” Issue - Pinnacle Security<br/>E-mail DAG Joseph A. Donofrio, August 12, 2011</i> |

5. DIVISION OF LAW BILLING REPORTS

On June 5, 2012, a motion was made by Paul J. Mitchell and seconded by Daniel G. Danko, Jr. to accept the billing without comment. A vote was taken and the motion unanimously passed.

6. DARLENE KANE, BUDGET OFFICER - BUDGET REPORTS

On June 5, 2012, a motion was made by Paul J. Mitchell and seconded by Daniel G. Danko, Jr. to accept these reports without comment. A vote was taken and the motion unanimously passed.

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7. PENDING ISSUES: Examinations and testing for licensing;  
HVACR Seal Press RFP Solution

Board staff have investigated the necessity for a "Request for Purchase" (RFP) in order to arrange for the Board to contract with a vendor for HVACR seal presses. Chuck Manning informed the Board that an RFP for seal presses will not be necessary as there is an existing State contract with a seal press vendor.

Board staff is currently investigating the need for an RFP for an entity to develop and administer the licensing examination.

8. CORRESPONDENCE

*James C. Franchino Insurance, letter of April 16, 2012*

On June 5, 2012, the Board acknowledged Mr. Franchino, The information provided will be maintained on file for future reference.

9. HOUSEKEEPING

*Updating Board Member contact information*

10. Future Meeting Dates

The Board, DAG and Chuck Manning agreed to schedule the next meeting of the HVACR Board for Thursday, July 12, 2012.

ADJOURNMENT

A motion was made by Pelagio J. Gonzales and seconded by Daniel G. Danko, Jr. to adjourn this meeting.

A vote was taken and the motion unanimously passed. The meeting ended at 1:00 pm.