

**REGULAR MONTHLY MEETING
BOARD OF COSMETOLOGY AND HAIRSTYLING
124 HALSEY STREET - 6TH FLOOR
NEWARK, NEW JERSEY 07102
FEBRUARY 8, 2005**

The regular monthly meeting of the Board of Cosmetology and Hairstyling was called to order at 9:30 a.m.

ROLL CALL:

Ms. Kathleen M. Alexander, Mr. Ronald Brown, Ms. Patricia Graffin, Mr. Peter Macri, Mr. Carlo Melini, Mr. Joseph Santagata, Ms. Frances Tomeo, Mr. Richard G. Griswold, Executive Director, Mrs. Barbara Ambroise, Program Development Assistant and Ms. Marie Maiorano, Office Supervisor were present. Ms. Elaine C. Haroldson, Ms. Rose Policastro, Ms. Lynne Rasiewicz and Mr. Jay A. Malanga, Assistant Executive Director were absent.

Mr. Carlo Melini announced that the time, date and location of the meeting was listed in the Annual Notice Schedule. The Annual Notice Schedule was mailed to Ms. Regina L. Thomas, Secretary of State and the Newark Star-Ledger and Trentonian Newspapers on December 15, 2004 and was posted in the Office of the Board of Cosmetology and Hairstyling on December 15, 2004.

Upon motion made by Ms. Frances Tomeo and seconded by Ms. Kathleen Alexander, the Executive Director's report, Committee reports and Minutes of the regular monthly meeting held January 11, 2005 are accepted as read. The motion passed unanimously.

Mr. Carlo Melini stated that he would like to go over the committee assignments for the coming year and after discussing the matter with the Board, he advised that the new committee assignments roster will be sent out to everyone.

INFORMAL HEARINGS

10:30 A.M. Mr. Song B. Rim, Esquire and his clients, Ms. Ae Sik Chang and Mr. Song K. Chang were scheduled to appear in connection with the alleged violations resulting out of inspections of Plaza Nail Salon, 488 N. Beverwyck Road, Lake Hiawatha, New Jersey on February 22, 2003 and April 15, 2004 was presented to the Board for consideration. On February 22, 2003, they were observed operating with Jenny Kim, Ofelia Rosa, Woo Sun Sim and Myon Sik Song engaging in the practice of cosmetology and hairstyling without valid licenses and a penalty of \$4,800.00 was assessed. On April 15, 2004, they were observed operating with Yeon Ju Jung, Yun Jung Gu and Woo Sun Sim engaging in the practice of cosmetology and hairstyling without valid licenses, in an unsanitary manner, without all required minimum equipment (closed containers) and while offering prohibited ancillary beautification services; and penalties of \$7,200.00, \$250.00, \$200.00 and \$150.00 respectively were assessed.

Mr. Griswold indicated that the hearing had been adjourned in order that the Board might consider a proposed settlement; and he distributed copies of a memorandum received from Deputy Attorney General Ledra Horowitz detailing the terms.

Upon motion made by Mr. Peter Macri and seconded by Ms. Frances Tomeo, the proposed settlement which requires Ms. Chang and Mr. Chang to sign a Consent Order agreeing to pay a penalty of \$5,000.00 upon signing the order, a penalty of \$5,000.00 within thirty (30) days of entry of the order and to cease and desist is approved. The motion passed unanimously.

10:45 A.M. Mr. Luis Pineiro, 503 Garfield Avenue, Jersey City, New Jersey 07307 appeared for an investigative inquiry hearing in connection with his conviction of Possession of CDS within 1000 feet of School and his desire to be admitted to examination upon completion of training at Natural Motion Institute

of Hair Design, Jersey City.

Mr. Carlo Melini greeted Mr. Luis Pineiro, explained why he had been scheduled to appear and asked that he be sworn-in.

Mr. Luis Pineiro offered his testimony and answered questions of Deputy Attorney General Swang Oo and the Board.

Upon motion made by Mr. Peter Macri and seconded by Ms. Frances Tomeo, the Board went into Executive Session for the purpose of deliberation. The motion passed unanimously.

See Court Reporter Transcripts for exact testimony.

Upon motion made by Ms. Patricia Graffin and seconded by Ms. Kathleen Alexander, the Board returned to Open Session to announce it's decision. The motion passed unanimously.

Upon motion made by Ms. Frances Tomeo and seconded by Mr. Ronald Brown, this conviction will not bar Mr. Luis Pineiro from admission to examination provided he has no further contact with the criminal justice system. The motion passed unanimously.

11:00 A.M. Ms. Myrna Frazier (Sanchez), 14 Mobile Lane, Toms River, New Jersey 08755 appeared for an investigative inquiry hearing in connection with her convictions of Theft By Deception, Wandering, Fraudulent Use of a Credit Card and Violation of Probation and her desire to retain credit of the 1200 hours of training she completed at Capri Institute, Brick in 1998 and to be admitted to examination upon completion of a 250 hour brush-up course.

Mr. Carlo Melini greeted Ms. Myrna Frazier, explained why she had been scheduled to appear and asked that she be sworn-in.

Ms. Myrna Frazier (Sanchez) offered her testimony and answered questions of Deputy Attorney General Swang Oo and the Board.

Upon motion made by Ms. Patricia Graffin and seconded by Ms. Kathleen Alexander, the Board went into Executive Session for the purpose of deliberation. The motion passed unanimously.

See Court Reporter Transcripts for exact testimony.

Upon motion made by Mr. Peter Macri and seconded by Mr. Ronald Brown, the Board returned to Open Session to announce it's decision. The motion passed unanimously.

Upon motion made by Mr. Peter Macri and seconded by Ms. Frances Tomeo, the Board withholds decision on this matter pending Ms. Sanchez's submission of all medical information and a copy of her parole agreement. The motion passed unanimously.

11:15 A.M. Mr. Antonio DePinto, Jr., 175 Redneck Avenue, Little Ferry, New Jersey 07643 appeared for an investigative inquiry hearing in connection with his convictions of Conspiracy to Distribute CDS and Violation of Probation and his desire to become licensed upon completion of training at Capri Cosmetology Training Centers, Paramus.

Mr. Carlo Melini greeted Mr. Antonio DePinto, explained why he had been scheduled to appear and asked that he be sworn-in.

Mr. Antonio DePinto offered his testimony and answered questions of Deputy Attorney General Swang Oo and the Board.

Upon motion made by Ms. Frances Tomeo and seconded by Ms. Patricia Graffin, the Board went into

Executive Session for the purpose of deliberation. The motion passed unanimously.

See Court Reporter Transcripts for exact testimony.

Upon motion made by Ms. Patricia Graffin and seconded by Ms. Frances Tomeo, the Board returned to Open Session to announce its decision. The motion passed unanimously.

Upon motion made by Ms. Patricia Graffin and seconded by Ms. Frances Tomeo, this conviction will not bar Mr. Antonio DePinto from admission to examination provided he has no further contact with the criminal justice system. The motion passed unanimously.

BUSINESS AGENDA

1. A Consent Order in the matter of Carrie Lisa Fast and her violation of N.J.S.A. 45:1-21(h) and N.J.A.C. 13:28-2.10(d) at Mira Skin Care, 9 West Northfield Road, Livingston, New Jersey on November 21, 2003 was presented to the Board for consideration. The Order contains the terms and conditions in which Deputy Attorney General Ledra Horowitz has settled the matter subject to Board approval.

Upon motion made by Ms. Frances Tomeo and seconded by Mr. Peter Macri, the settlement negotiated by Deputy Attorney General Ledra Horowitz is approved.. The motion passed unanimously.

2. Correspondence received from Deputy Attorney General Ledra Horowitz with accompanying position paper submitted by Mr. Anthony J. Pope, Esquire on behalf of Cosmo Cerrigone was presented to the Board for consideration. Deputy Attorney General Horowitz indicated that the Office of the Attorney General takes no position on the penalty in this matter but furnished advice with respect to the Board's basis for suspension or revocation.

Upon motion made by Ms. Frances Tomeo and seconded by Ms. Kathleen Alexander, the Board went into Executive Session to discuss a pending disciplinary matter. The motion passed unanimously.

Upon motion made by Ms. Patricia Graffin and seconded by Ms. Frances Tomeo, the Board returned to Open Session. The motion passed unanimously.

3. Correspondence received from Ms. Virginia Dominguez, Administrator of Student Affairs, New Horizons Institute of Cosmetology, Inc. in connection with Irma Ulloa was presented to the Board for consideration. Ms. Ulloa completed a 250 hour brush-up course between February 2, 2004 and July 20, 2004 without benefit of a student registration; but Ms. Dominguez indicated that an application for student registration was submitted, even though the registration was never received; and she asked that Ms. Ulloa be credited with the hours in order that she might be admitted to examination.

Mr. Richard G. Griswold stated that the Board never received a student registration application; and he recommended that the Board allow Ms. Ulloa credit for the hours she completed and then initiate disciplinary action against the school for allowing her to attend classes for more than 5 months without benefit of a student registration.

Upon motion made by Ms. Frances Tomeo and seconded by Mr. Peter Macri, Ms. Ulloa is to be credited with the 250 hours of training she completed; but a penalty of \$2500.00 is to be assessed against New Horizons for violating the provisions of N.J.A.C. 13:28-6.8(c). The motion passed unanimously.

4. A memorandum received from Deputy Attorney General Paul R. Kenny, Section Chief, Division of Law with accompanying copy of the Consent Order Melissa Winkler, 561 Mayfair Street, Vineland, New Jersey 08360 entered into with the Office of Insurance Fraud Prosecutor was presented to the Board for consideration. Ms. Winkler is the holder of cosmetologist-hairstylist license #025842; and Deputy Attorney General Kenny asked that the Board review this matter and determine whether it desires to initiate a licensing action pursuant to N.J.S.A. 45:1-21(k).

Upon motion made by Ms. Frances Tomeo and seconded by Mr. Patricia Graffin, the Board withholds decision on this matter pending Ms. Melissa Winkler's appearance for an investigative inquiry hearing. The motion passed unanimously.

5. A memorandum received from Deputy Attorney General Paul R. Kenny, Section Chief, Division of Law in connection with Tabitha Gayles, t/a Lyn Jonta, 67 Franklin Street, Bloomfield, New Jersey 07003 was presented to the Board for consideration. This matter was referred to Deputy Attorney General Kenny for prosecution; and he advised that it is his opinion that this case and other similar cases are not legally sustainable and provided an explanation.

Upon motion made by Ms. Patricia Graffin and seconded by Mr. Ronald Brown, the Board went into Executive Session for the purpose of deliberation. The motion passed unanimously.

Upon motion made by Mr. Joseph Santagata and seconded by Mr. Peter Macri, the Board returned to Open Session and announced that discussion of this case can be made public at such time as final action is taken. The motion passed unanimously.

6. A memorandum received from Deputy Attorney General Paul R. Kenny, Section Chief, Division of Law with accompanying copy of the Consent Order Linda Rostron Kaiser, 1501 Hulse Road, Unit #4, Pt. Pleasant, New Jersey 08742 entered into with the Office of Insurance Fraud Prosecutor was presented to the Board for consideration. Ms. Kaiser is the holder of beautician license #WA62766; and Deputy Attorney General Kenny asked that the Board review the matter and determine whether it wants to initiate licensing action pursuant to N.J.S.A. 45:1-21(k).

Upon motion made by Ms. Frances Tomeo and seconded by Ms. Patricia Graffin, the Board withholds decision on this matter pending Ms. Linda Rostron Kaiser's appearance for an investigative inquiry hearing. The motion passed unanimously.

7. Correspondence received from Ms. Kate Works, Vice President Operations, Trade Secret, Inc., 7201 Metro Boulevard, Minneapolis, Minnesota 55439 in connection with the penalties assessed against them in the amount of \$800.00 for the alleged violations resulting out of an inspection of Beauty Express #7534, Elizabeth, New Jersey on October 5, 2004 was presented to the Board for consideration. She admitted to operating without all minimum required equipment, in an unsanitary manner and without a current shop license on display and paid the penalties (\$550.00) assessed for those violations; and she indicated that she would like to waive her right to a hearing on the charge of operating without an experienced practicing licensee present but furnished a written explanation for the Board to consider before rendering its final decision.

Upon motion made by Ms. Patricia Graffin and seconded by Mr. Peter Macri, the fine stands. The motion passed unanimously.

8. Correspondence received from Ms. Dawn P. Tabaka, t/a Finishing Touches Salon Inc., 460 Bloomfield Avenue, Caldwell, New Jersey 07006 in connection with the outstanding penalty assessed against her in the amount of \$100.00 for the alleged violation resulting out of an inspection of her shop on May 20, 2004 was presented to the Board for consideration. She indicated that she would like to waive her right to a hearing but furnished a written explanation for the Board to consider before rendering its final decision.

Upon motion made by Ms. Patricia Graffin and seconded by Ms. Kathleen Alexander, the fine stands. The motion passed unanimously.

9. Correspondence received from Ms. Laura Palardy, 33 Beverly Road, West Caldwell, New Jersey 07006 in connection with the outstanding penalty assessed against her in the amount of \$100.00 for her alleged violation of N.J.S.A. 45:5B-12(f) and N.J.A.C. 13:28-2.12(a)2 at Finishing Touches Salon, Inc., Caldwell, New Jersey on May 20, 2004 was presented to the Board for consideration. She indicated that she would

like to waive her right to a hearing but furnished a written explanation for the Board to consider before rendering it's final decision.

Upon motion made by Ms. Kathleen Alexander and seconded by Ms. Patricia Graffin, the fine stands. The motion passed unanimously.

10. Correspondence received from Mr. Mark J. Romeo, t/a Vernon Barber Shop, 5 Church Street, Vernon, New Jersey 07462 in connection with the outstanding penalty assessed against him in the amount of \$250.00 for the alleged violation resulting out of an inspection of his shop on April 13, 2004 was presented to the Board for consideration. He indicated that he would like to waive his right to a hearing but furnished a written explanation for the Board to consider before rendering it's final decision.

Upon motion made by Ms. Patricia Graffin and seconded by Mr. Peter Macri, the fine stands. The motion passed unanimously.

AGENDA SUPPLEMENT

1. Mr. Richard G. Griswold distributed copies of a fax transmittal he received from Stephanie Mash, a staff person in the New Jersey General Assembly Majority Office in connection with potential legislation requested by the NJ Retail Merchants Association on behalf of Hair Cuttery Salons.

Ms. Kathleen Alexander stated that if the Board's goals were in the minutes, they would see this is not possible.

Mr. Richard G. Griswold stated that the proposal has nothing to do with Hair Cuttery or salons, that these are all issues that Raymond Testa has been talking about for years and that in addition to having just purchased the four (4) schools Mr. Testa is associated with, Regis Corporation also owns the Hair Cuttery Salons.

Ms. Kathleen Alexander indicated that there is no data supporting their statements on teachers and no evidence that more opportunity will be created.

Mr. Carlo Melini asked what the downside would be if the Board supported this.

Ms. Kathleen Alexander advised that the downside is for entry level applicants and the public if the teachers do not have a good understanding of teaching and that in her opinion, we should go back to the old requirement of 1,500 hours and 2 years of experience for cosmetology and hairstyling teachers.

Mr. Carlo Melini questioned whether a person who has been a hairstylist and is excellent at their craft needs 1,500 hours in order to teach.

Ms. Kathleen Alexander stated that there is only a 6 month work experience requirement now and that 6 months is not adequate.

Mr. Griswold noted that they are saying that if you want to teach manicuring or skin care, you only need a manicurist or skin care license, 6 months experience, a 500 hour teacher training course and a 30 clock hour methods course.

Ms. Frances Tomeo asked Mr. Melini whether he thinks someone with only 6 months of experience should be teaching.

Mr. Carlo Melini responded that he does not.

Ms. Frances Tomeo indicated that they are saying that someone with a skin care or manicuring license and 6 months of experience should be able to teach.

Mr. Carlo Melini stated that he does not agree with that either but does not have a problem with someone just teaching manicuring if they have the appropriate training and experience.

Ms. Kathleen Alexander advised that the Board believes that you should complete the entire course so you have had all of the training in every area and then specialize if you want to.

Ms. Frances Tomeo indicated that if there were separate teacher licenses, she is sure we would find repeated instances of manicuring or skin care teachers teaching cosmetology and hairstyling students when fully licensed teachers are absent from school and that the students and public would suffer from this.

Mr. Carlo Melini stated that the situation Ms. Tomeo describes would not be appropriate.

Mr. Ronald Brown stated that the Board should be heading towards continuing education for practitioners and teachers and upgrading our standards, not reducing them. He advised that everything in this proposal is geared to lowering our standards and that teacher standards should be upgraded not lowered.

Ms. Frances Tomeo indicated that a licensee should have entry level skills in all areas and obtain a full license before specializing.

Mr. Richard G. Griswold advised that manicurist and skin care licenses are not specialty licenses but rather limited licenses and that credit hours rather than clock hours and testing after a person completes 75% of their course are self serving for the schools and not in the best interest of the Board or the public.

Ms. Kathleen Alexander stated that the teacher should be well versed in all areas of practice.

Ms. Patricia Graffin stated that as a salon owner, she has always found that the more schooling a student has, the more qualified they are.

Mr. Richard G. Griswold indicated that if the Board gives in to limited teaching licenses, the next phase will be limited school licenses.

Mr. Ronald Brown stated that he has always been and still is against manicuring licenses.

Ms. Kathleen Alexander advised that she would like to go on record as being of the belief that applicants should have at least 2 years of work experienced before they can apply for a teacher license.

Mr. Richard G. Griswold stated that some time ago, the School Association petitioned the Board to look at it's tests and testing procedures to correct deficiencies which have caused New Jersey's failure rate to be 10 points lower than the national average, that the Board has implemented a few changes which have increased the rates and is considering testing students 60 days prior to graduation but that testing when a student has completed 75% (900 hours) of their course is ridiculous.

Ms. Kathleen Alexander advised that she believes it would be a mistake, that some students who may pass the test too early will not continue to study and we want them to continue studying. She indicated that they have to be bench marked all along the way and should know exactly where a student needs help in attaining entry level skills and knowledge in all areas of practice.

Mr. Peter Macri stated that he feels that the consensus of the Board seems to be that it does not agree with any of this and that Ms. Mash should be informed that everything in this proposal lowers our standards and does not serve students or the consuming public in a useful way.

Ms. Kathleen Alexander indicated that it is a biased document and that they need to provide some kind of study and/or evidence to support their claims.

Mr. Griswold advised that the Board is not opposed to pretesting as long as it is just before graduation.

COMMITTEE REPORTS

Examination & Sites:

Ms. Frances Tomeo reported that the Committee has been meeting and has been going over the computer based testing and is recommending that the Board change over to computer based testing.

Upon motion made by Ms. Frances Tomeo and seconded by Ms. Kathleen Alexander, the Board would like to pursue computer based testing. The motion passed unanimously.

Ms. Kathleen Alexander stated that she thinks it will help the Board office run more smoothly.

Ms. Frances Tomeo asked when the changes to the cut scores will be implemented.

Ms. Barbara Ambrose indicated that she believes it will be in March but noted that the failure rates have already improved by about 10% since the Board lengthened the time for the test..

Education & New Studies:

Ms. Frances Tomeo reported that all Committee work is up to date.

Violation:

Mr. Joseph Santagata reported that all Committee work is up to date.

School & Department of Education Liaison:

Ms. Kathleen Alexander reported that all Committee work is up to date.

Legislation:

Mr. Peter Macri reported that all Committee work is up to date; and he advised that he will appreciate it if anyone who receives information on proposed legislation contact him immediately so that the committee can look at it.

Mr. Richard G. Griswold indicated that Assembly Bill 2595 was released from committee without the amendments we asked for but that all amendments were made on the Assembly floor and that it appears we are in pretty good shape.

Public Relations:

Ms. Patricia Graffin stated that she would like to thank Kathleen for stepping in last month and reporting for her committee.

Ms. Christine Banassi, Robin Stackhouse and Heather Welt, representatives of Thompson Prometric appeared to do a presentation on computer based testing and to discuss problems the Board has been having with their administration of existing paper and pencil tests.

Ms. Christine Banassi asked whether the discussion could be in closed session so that competitors don't gain any advantage by knowing their charges.

Mr. Carlo Melini stated that their presentation on testing is not something the Board can legally consider in closed session, that the members are just looking for a general presentation, that we do not have to get into costs or other competitive areas today and that discussion of existing problems can be done with the Exam Committee at the conclusion of this meeting.

Ms. Heather Welt distributed materials to each member.

Ms. Christine Banassi advised that they have merged with Thompson Prometric and that this will greatly benefit New Jersey. The benefits of CBT for candidates is convenience and flexibility. They can schedule themselves for testing at anytime at convenient locations, tests are administered continuously and immediate score reporting is available if that is what New Jersey wants to do. She advised that there are no delays resulting out of mailing results because the scores will be electronically transmitted to the Board office overnight.

Mr. Carlo Melini questioned what happens if someone who has never seen a computer appears for testing.

Ms. Christine Banassi stated that a proctor will walk them through the process step by step.

Ms. Frances Tomeo asked whether a terminal will be placed in the Board office.

Ms. Christine Banassi indicated that a terminal will be placed in the Board office and that it is not a testing terminal but rather a reporting terminal.

Ms. Kathleen Alexander advised that she would be interested in being able to review results for public students only.

Ms. Christine Banassi indicated that they have an on-line capability and that a secure line might be a possibility.

Ms. Kathleen Alexander stated that the secure online would be okay and that the reporting of public school students test scores will help them to satisfy their requirements under the Carl Perkins Act.

Ms. Christine Banassii indicated that they picked up additional CBT locations since merging with Thompson Prometric, that this will enable applicants to test closer to home and that applicants can take the exam anywhere in the United States on the Prometric Network.

Ms. Frances Tomeo questioned how many states they are presently doing cosmetology CBT tests for.

Ms. Christine Banassi advised that they are doing CBT testes in 11 states and paper and pencil tests in about 7 more.

Mr. Peter Macri questioned whether they are able to insure that applicants are not copying exams.

Ms. Heather Welt stated that there are cameras everywhere and that it would not be possible.

Ms. Christine Banassi indicated that they spend about \$2000.00 to come up with an item, that they treat them like gold and that the computer always scrambles the tests.

Ms. Heather Welt advised that the candidate will never take the same test a second time.

Ms. Christine Banassi stated that the candidate is given a piece of paper with a number, that they have to give it back to us and that people who try to cheat will be caught.

Ms. Robin Welt advised that these are fixed locations and there is a concerted effort to insure standardization of the environment. .

Ms. Kathleen Alexander indicated that the Board passed a motion today for computerized testing and that it is the intention of the Board to move forward.

Ms. Christine Banassi stated that there is no computer expertise required, that at the end of each test, there is an actual survey and that in the materials distributed to the Board, there is a report reflecting that only

1% find it difficult to use.

Ms. Kathleen Alexander inquired as to how long the transition would take.

Ms. Christine Banassi stated that as long as we have a contract, she would estimate 120 days.

Ms. Kathleen Alexander indicated that we would like to do the may mass testing with paper and pencil and think about switching over during the summer because they are slower months.

Ms. Robin Stackhouse stated that the time needed to educate the constituents on this change is a major issue and that it sounds like the summer would make sense.

Ms. Kathleen Alexander indicated that she and Ms. Frances Tomeo gave a presentation on CBT testing at NJEA and that it was well received.

She advised that she is trying to get a mental picture of what the Board office will look

Ms. Christine Banassi stated that this Board will be similar to Nevada, that we will receive an application. fill everything out and enter that data on Fita and then decide whether you want to schedule the candidates or have them call an 800 number to schedule themselves. Either way, the data will be entered in the system in the Board office.

Ms. Christine Banassi questioned at what number of hours the Board wants to allow students to start testing.

Ms. Frances Tomeo advised that the Board is in agreement that it should be 6 to 8 weeks prior to graduation.

Ms. Christine Banassi indicated that the benefits to the Board would be greater security including video surveillance, candidate photos on screen, lower proctor/candidate ratio and lockers for personal items, that there will be scrambling of exams to eliminate cheating and continuous testing. There are psychometric benefits, scoring accuracy, exams and results are checked twice for accuracy. There is an easier environment for data collection. There is on site access to candidate data at the Board office, a terminal to be set up in the State office, and daily transfer of candidates data.

Ms. Kathleen Alexander inquired as to how test results will be archived in the system.

Ms. Christine Banassi indicated that the data will always be there.

Mr. Robin Stackhouse stated that there is no physical deletions from the system.

Ms. Christine Banassi advised that we have to look at contracting, establish an implementation timeline and since the current contract is pretty loosely based, we will look at that as we pull everything together. She indicated this will be managed by a program manager and an implementation team, that they can do a special newsletter and that they are really open to working with the Board to pull together this program.

Mr. Richard G. Griswold stated that the Board is talking to other contractors and that he would like to see the problems the Board is experiencing with the existing paper/pencil tests corrected before the Board goes any further with Thompson Prometric..

Upon motion made by Ms. Frances Tomeo and seconded by Mr. Ronald Brown, the meeting was adjourned at 3:00 p.m.. The motion passed unanimously.

CARLO MELINI, Chairperson

Countersigned:

RICHARD G. GRISWOLD, Executive Director