

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS  
FIRE ALARM BURGLAR ALARM AND LOCKSMITH  
ADVISORY COMMITTEE  
MINUTES OF NOVEMBER 18, 2008  
PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

**CALL TO ORDER**

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:45 a.m. in the Hunterdon Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Attendees recited the Pledge of Allegiance prior to the roll call of members.

**ROLL CALL**

Committee Members Present:

Edward Bagniewski  
Robert Boyer  
Keith Eaves  
Arthur Fucetola  
William Hartung Charles Okun  
Richard Rible  
Robert Shoremount  
Jon Sprague

Others Present:

George DeLuca, Administrative Analyst  
Sally Barletta, Senior Clerk Transcriber  
Angelica Guerrero, Clerk Typist  
Joseph Donofrio, Deputy Attorney General  
Dimitri Kounin, Intern, Division of Law

Executive Director Barbara A. Cook was unable to attend the meeting.

Members of the Public:

Richard Trevelise

**ANNOUNCEMENTS**

The Advisory Committee has scheduled an Investigative Inquiry for this meeting.

The Advisory Committee was also informed that 345 business licenses and 3,820 individual licenses have been issued to date.

The breakdown is as follows:

Individual licenses

Burglar alarm 1766  
Fire alarm 1381  
Locksmith 673  
Total 3820

Business licenses

Burglar alarm 41  
Fire alarm 3  
Locksmith 70  
Burglar alarm & Fire alarm 214  
Burglar alarm & Locksmith 3  
Fire alarm & Locksmith 0  
Burglar alarm, Fire alarm & Locksmith 16  
Total 347

Staff has prepared 6 business license applications and 10 individual license applications for Committee review.

### **APPROVAL OF MINUTES OF OCTOBER 21, 2008**

Upon the review of the minutes of the October 21, 2008 Public Session, motion was made by Robert Boyer, seconded by Charles Okun and unanimously passed to approve the Public Session minutes for the October 21, 2008 meeting.

### **CHAIRMAN'S REPORT**

A Chairman's Report was not provided for this meeting.

### **EXECUTIVE DIRECTOR'S REPORT**

An Executive Director's Report was not provided for this meeting.

### **REPORT FROM THE CONTINUING EDUCATION SUBCOMMITTEE**

Sponsor: Elite CEU (Sponsor # FBLSP008)

- Kaleb Brashear has previously been approved as an instructor The resume' for Jim Hetchler is included in the package Title

- Power Over Ethernet 2 hours (TECES)
- CCTV - Site Survey 2 hours (TECES)
- Automotive Key Generation 2 hours (TECLS) To be discussed

Sponsor: NJBFAA (Sponsor # FBLSP002)

- Each instructor's resume' is included in the package

Title

- Mass Notification Codes, Standards And Solutions 2 hours (TECFA)
- The Art Of Buying And Selling An Alarm Company 2 hours (BUS)
- Training And Coaching For Business And Personal Growth 4 hours (BUS)
- Introduction To Basic Electronics 2 hours (TECES)
- NJ Prevailing Wage 2 hours (BUS)

- Fire Alarm Inspection Test And Maintenance 4 hours (TECFB)
- Fire Alarm Wiring Methods And Materials 4 hours (TECFB)
- Fire Alarm Acceptance Inspection And Testing 4 hours (TECFB)
- Successfully Supervising People 4 hours (BUS)

Sponsor: Ingersoll Rand Security Technologies

- A summary of each instructor's qualifications is included in the package

#### Title

- ABC's Of Access Control 1 hour (TECES)
- Biometrics Access Control Overview 1 hour (TECES)
- Basic Electrified Hardware 2 hours (TECES)
- Balanced Fire Protection 1 hour (TECFA)
- Basic Hardware: Locks, Exit Devices & Keying 1 hour (L/C)
- Basic Hardware Part 1 - Product 1 hour (TECLD)
- Code Requirements Pertaining To Door Hardware 1 hour (L/C)
- Electrified Hardware 1 hour (TECES)
- Electronic Access Control & Security Systems 1 hour (TECES)
- Grade 1 Cylindrical Lockset Features And Benefits 1 hour (TECLD)
- Intro To Biometrics 1 hour (TECES)
- Mortise Lock Features & Benefits 1 hour (TECLD)
- Physical Security/Access Control Program 2 hours (TECES)

Sponsor: Ingersoll Rand Security Technologies, Continued

#### Title

- Portable Security Features And Benefits 1 hour (TECLD)
- Positive Pressure 1 hour (L/C)
- Specifying Door Hardware 1 hour (TECLD)
- Specifying Electrified Hardware 1 hour (TECLD )
- Specifying Electrified Hardware 2 1hour (TECES)
- Taking The Hard Out Of Finish Hardware 1 hour (TECES)
- Wireless Access Control 1 hour (TECES)

The Advisory Committee disapproved the continuing education course NFPA 5000, 2003 Edition: Building Construction & Safety Codes the subject matter not applicable in the State of New Jersey.

The instructors for the continuing education programs were also approved by the Subcommittee.

Motion was made by Edward Bagniewski, seconded by William Hartung and unanimously passed to approve the recommendations made by the Continuing Education Subcommittee.

### **PUBLIC COMMENTS**

Richard Trevelise, licensee, Reliable Safety Systems and a member of the New Jersey Burglar Alarm and Fire Alarm Association, asked when the Committee will provide a listing of business licensees. Mr. Trevelise was informed that a listing is being developed for posting on the Committee's web site.

Mr. Trevelise asked whether a consumer or licensee may anonymously submit a complaint against an alarm or locksmith licensee. Chairman Shoremount informed Mr. Trevelise that a complaint filed with the Advisory Committee may be considered a public record if action is taken against a licensee. Therefore, the

Advisory Committee cannot ensure a complainant 's anonymity.

Mr. Trevelise asked whether the continuing education programs submitted to the Advisory Committee by the New Jersey Burglar Alarm and Fire Alarm Association have been approved. Chairman Shoremount advised Mr. Trevelise that the continuing education programs submitted have been approved but the course numbers and associated paperwork are still pending. Mr. Trevelise also inquired whether the continuing education programs that are approved would be able to be scheduled without the Committee assigned code numbers. Chairman Shoremount informed Mr. Trevelise that the continuing education programs can be scheduled and taken without the code numbers.

Motion was made by Edward Bagniewski, seconded by Charles Okun and unanimously passed to adjourn the Public Session at 11:15 a.m. and proceed into Executive Session.

Motion was made by Charles Okun, seconded by William Hartung and unanimously passed to adjourn the Executive Session at 3:00 p.m. and proceed into Public Session.

### **REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH LICENSES**

The Advisory Committee reviewed the applications of alarm and locksmith applicants seeking alarm and locksmith licenses at this meeting.

### **REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH BUSINESS LICENSES**

The Advisory Committee reviewed the applications of alarm and locksmith businesses seeking business licenses at this meeting.

### **ADJOURNMENT**

Having no further business, motion was made by Richard Rible, seconded by Jon Sprague and unanimously passed to adjourn the Public Session at 3:30 p.m.

Respectfully Submitted,

Robert Shoremount  
Chairman