

BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS

Fire Alarm, Burglar Alarm and Locksmith Advisory Committee

February 15, 2011

PUBLIC SESSION MINUTES

I. Call to Order

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman, Charles Okun, at 10:00 A.M. in the Hudson Conference Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

All requirements of the Open Public Meetings Act have been complied with in accordance with N.J.S.A. 10:4-6. The notice of the meeting has been mailed to the Newark Star Ledger, Camden Courier Post, and the Trenton Times. The notice has also been sent to the Secretary of State, Trenton, New Jersey.

The Board saluted the Flag.

The following members were present:

Charles Okun
Keith Eaves
Robert Shoremount
Walter Wargacki, Jr.
Sgt. William Hartung
Arthur Fucetola

The following members were not present:

Edward Bagniewski
Richard Rible
Jon Sprague

Also, present were:

Howard Pine, Acting Executive Director

Joseph Donofrio, Deputy Attorney General, Division of Law

Lolly Merced, Administrative Assistant

Members of the Public were present:

Brendon Pinkard, Attorney for Verizon Wireless

II. Announcements

Acting Executive Director Pine informed the Advisory Committee that the recent temporary loss of administrative staff due to leave and injury has been an impediment to increasing the speed with which applications are being handled.

III. Chairman's Report

No announcements.

IV. Approval of Minutes

A motion was made by Sgt. William Hartung and seconded by Walter Wargacki, Jr. to approve the January 18, 2011, public minutes as amended. Motion carried.

V. Elections for the Offices of Chairman and Vice Chairman

Nominations were re-opened and elections held for Chairman and Vice-Chairman of the Advisory Committee.

Motion was made by William Hartung and seconded by Walter Wargacki, Jr. to nominate Charles Okun to a successive term as Chairman of the Advisory Committee. Art Fucetola and Walter Wargacki, Jr. closed nominations. A vote was taken and Charles Okun was elected as Chairman of the Advisory Committee.

Motion was made by Walter Wargacki, Jr. and seconded by Sgt. William Hartung, and unanimously passed to nominate Keith Eaves to a

successive term as Vice-Chairman of the Advisory Committee. Sgt. William Hartung and Robert Shoremount closed the nominations. A vote was taken and Keith Eaves was elected as Vice-Chairman of the Advisory Committee.

VI. Continuing Education Sub Committee Report

The Continuing Education Sub-Committee submitted recommendations for the Advisory Committee's review and approval. After review and discussion by the Advisory Committee, a motion was made by Sgt. William Hartung and seconded by Walter Wargacki, Jr. to accept the attached Continuing Education Sub Committee's Report of Recommendations. Robert Shoremount abstained. Motion carried.

The Advisory Committee also discussed the recommendation by the Sub-committee to approve a draft statement regarding a pre-course statement to be read by Instructors. The statement would inform those taking the class that they may not receive credits for excessive tardiness or leaving class for a certain period of time. After full discussion, the Advisory Committee determined that the pre-course statement would be shelved for future discussion.

VII. Report on Proposed Amendment to Continuing Education Rules

Maryann Sheehan, Regulatory Analyst, discussed proposed amendments to the Advisory Committee's continuing education requirements in N.J.A.C. 13:31A-1.12. The proposed changes would require licensees to take 24 credits, per license, instead of 36, per triennial renewal period. All licensees would be required to take 10 mandatory credits (2 in the Barrier Free Subcode, 2 in the Uniform Construction Code, 2 in the Americans with Disabilities Code, 2 in industrial safety, and 2 in New Jersey law and regulations). The proposed changes would also permit licensees to obtain a maximum of 8 credits for approved on-line courses, per license. Existing rule 13:31A-1.12 will be repealed and a new rule, incorporating these changes, will be proposed, in order to ensure clarity. The Advisory Committee voted to approve the draft for publication as a proposal. The draft will be forwarded it to the Board of Examiners of Electrical Contractors for review and ratification of the Advisory Committee's decision.

The Advisory Committee reviewed a draft new rule which would permit a business to continue operating following the death or disability of the qualifying licensee. The proposed rule mirrors the Electrical Board rule requirements on this topic. Under the proposed rule, a business would be permitted to operate for six month, provided a person with adequate experience, and who is approved by the Committee, assume responsibility for the work to be performed by the business. The business may also request an additional six month extension of this period for good cause shown. The Advisory Committee voted to approve the draft for publication as a proposal. The draft will be forwarded to the Board of Examiners of Electrical Contractors for review and ratification of the Advisory Committee's decision.

VIII. Correspondence

A sponsor contacted the Advisory Committee to voice his concerns regarding the number of online courses licensees are permitted to take. He also feels that instructors need teacher related training, and that more hands-on classes should be required as well as a performance based test to evaluate hands-on proficiency before licensure in the field. The Advisory Committee will respond to the sponsor's concerns regarding these questions.

A sponsor contacted the Advisory Committee with regard to an individual's ability to become licensed although he has a felony conviction in his past. The Advisory Committee will respond to the sponsor's concern

The Advisory Committee reviewed a draft letter to be provided to the New Jersey Department of Community Affairs to initiate discussion between DCA and the Advisory Committee with regards to disseminating a message to all municipalities that business licenses, and not solely individual licenses, are required to perform locksmithing and fire/burglar alarm installation on all projects. A motion was made by Sgt. William Hartung and seconded by Walter Wargacki, Jr. to accept the letter with recommended edits. Motion carried.

A motion was made by Art Fucetola and seconded by Robert Shoremount that all sponsors be asked to permit audits of online courses upon request by the Advisory Committee. Motion carried.

IX. Public Comments

Brendon Pickard, attorney for Verizon Wireless addressed the Advisory Committee regarding a Verizon development with regard to a home monitoring product. Mr. Pickard explained that this product is not a home security product and answered Advisory Committee questions regarding whether there are possible home security capabilities of this product. Verizon was asked for further information regarding this product for the Advisory Committee to determine whether this product falls under the definition of fire alarm, burglar alarm or electronic security system and, thus, jurisdiction of the Advisory Committee.

X. Review of Applications for Alarm and Locksmith Licenses Review of Applications for Alarm and Locksmith Business Licenses

The Advisory Committee reviewed and approved applications for examinations and business licenses.

XI. Adjournment

A motion was made by Arthur Fucetola and seconded by Sgt. William Hartung to close the public session and go into executive session to discuss confidential matters. Motion carried. Public session was adjourned at 11:30 A.M.

CE Sub-Committee Meeting 2/9/2011

- 1. Approval of NEW JERSEY FIRE DOOR ASSEMBLY INSPECTOR 4 hours
FBLSP-005 Technical Services Inc.**

- 2. Approval of False Alarm Reduction 101 1 hour
FBLSP-008 Elite CEU's**

- 3. Approval of Specialty Detection & Codes 2 hours
FBLSP-015 System Sensor**

- 4. Transition to HDCCTV, Megapixel Video over Coax 2 hours
FBLSP-060 Everfocus Electronics Inc.**

Discussion of Proctor and Instructor acknowledgement into the regulations was approved.