

# **BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS**

## **FIRE ALARM BURGLAR ALARM AND LOCKSMITH ADVISORY COMMITTEE**

**MINUTES OF OCTOBER 20, 2009**

### **PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

#### **CALL TO ORDER**

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:40 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Attendees recited the Pledge of Allegiance prior to the roll call of members.

#### **ROLL CALL**

##### **Committee Members Present:**

Robert Boyer  
Keith Eaves  
William Hartung

Charles Okun  
Robert Shoremount  
Jon Sprague

##### **Others Present:**

George DeLuca, Administrative Analyst  
Lisa Marshall, Customer Service Representative  
Angelica Guerrero, Clerk Typist  
Joseph Cantalupo, Member, Board of Examiners of Electrical Contractors  
Joseph Donofrio, Deputy Attorney General

Committee members Edward Bagniewski, Arthur Fucetola and Richard Rible were unable to attend the meeting.

#### **MEMBERS OF THE PUBLIC:**

Richard Trevilise  
Joseph Parisi

#### **APPROVAL OF MINUTES OF SEPTEMBER 15, 2009**

Minutes for the September 15, 2009 meeting were not completed at the time of this meeting.

## **CHAIRMAN'S REPORT**

Chairman Shoremount informed Committee members that he is awaiting a reply from members of the State of New York alarm licensing agency with regard to the scheduling of a meeting to discuss the prerequisite qualifications for alarm and locksmith licensure in that State and in New Jersey.

## **REPORT FROM THE CONTINUING EDUCATION SUBCOMMITTEE** **- Continuing Education Programs Submitted For Approval**

**Sponsor: Ingersoll Rand Security Technologies FBLSP #022**

### **Title**

- IP Based Access Control (2 Hours)
- Intro To Biometrics (1 Hour)
- Wireless Access Control (1 Hour)

The sub-committee requested that staff contact Ingersoll Rand Security Technologies for additional information with regard to the content of the continuing education programs.

**Sponsor: National Burglar Alarm & Fire Alarm Assoc. (NTS) FBLSP #004**

### **Title**

- Troubleshooting, Service And Maintenance (14 Hours)

The subcommittee requested that the National Burglar Alarm & Fire Alarm Association provide additional information with regard to the content of the continuing education program as well as a detailed schedule which includes allotted break times during instruction of the program.

**Sponsor: Digital Security Controls**

**The subcommittee approved the following continuing education programs:**

### **Title**

- DSC Basic PowerSeries (4 Hours), Category Code TECBA
- DSC Product Knowledge (3 Hours), Category Code TECBA
- DSC Alexor Panel (3 Hours), Category Code TECBA
- DSC Alexor JP/GSM (2 Hours), Category Code TECBA
- DSC Software Programs (3 Hours), Category Code TECBA

The subcommittee approved Ken Nelson, Joseph Hayes, Ed Swanson, Steve Spodnick, Bruce Knies, Joe Kent, Paul Baran, John Lynes and Dale Eller as instructors of the continuing education programs.

**Sponsor: Hartmann Controls Corp.**

**The subcommittee approved the following continuing education programs:**

**Title**

- Intro. To Basic Electronic Access Control (2 Hours), Category Code TECES
- Basic Electronic Access Control Workshop (7 Hours), Category Code TECES
- Intro. To Enterprise Electronic Access Control (2 Hours), Category Code TECES

The subcommittee approved Peter Lukacs, Ken Erdheim, and Andy Hartmann as instructors of the continuing education programs.

The following continuing education program was not approved pending receipt of a detailed outline:

- Enterprise Electronic Access Control Systems Workshop (13 Hours)

**Sponsor: Elite CEU, Inc.**

**Title**

- Perimeter & Exterior Detectors (1 Hour)
- Client Relations (1 Hour)
- Alarm Industry (1 Hour)
- Alarm Communications (1 Hour)
- Proper Wiring Techniques (1 Hour)
- Troubleshooting An Alarm System (1 Hour)
- Professional Management (1 Hour)
- Powering An Alarm System (1 Hour)

The subcommittee has withheld approval of the continuing education programs pending a review of the process employed by Elite CEU for verification and authentication of attendance for its on-line continuing education programs.

**Sponsor: Jeffrey Zwirn FBLSP #007**

**Title**

- NJ Uniform Construction Code, Barrier Free, ADA (3 Hours), Category Code L/C

Jeffrey Zwirn has been previously approved as an instructor.

**Sponsor: Keyscan, Inc. FBLSP #018**

**Title**

- Understanding Access Control And CCTV Integration (2 Hours), Category Code TECES

Paul deLaski has been previously approved as an instructor.

**Sponsor: Stay Safe Enterprises, LLC**

**Title**

- NJ Barrier Free Subcode & The ADA (2 Hours), Category Code L/C
- NJ Uniform Construction Code (1 Hour), Category Code L/C
- Industrial Safety And First Aid (2 Hours), Category Code SAF
- NFPA 72, Chapter Five Smoke Sensing Systems (4 Hours), Category Code TECBF
- Proper Installation & Understanding Of UL Certified Systems, UL 681 & 827 (6 Hours), Category Code TECBA
- False Alarm Prevention Methods (2 Hours), Category Code TECBA
- NFPA 72 Fire Alarm Interfaces (6 Hours), Category Code TECFA

The subcommittee approved Roy Pollack and Ron Nelson as instructors of the continuing education programs.

**Sponsor: Vector Security**

**Title**

- Heartsaver CPR/AED (3 Hours), Category Code SAF

The subcommittee approved Addio Fiordigilli as an instructor of the continuing education program.

Motion was made by Robert Boyer, seconded by Charles Okun and unanimously passed to accept the recommendations made by the Continuing Education subcommittee.

**PUBLIC COMMENTS**

Richard Trevelise, a licensee and member of the New Jersey Burglar Alarm and Fire Alarm Association, inquired whether a listing of approved continuing education programs could be made available to licensees. George De Luca, staff, replied that compiling a listing is not possible at this time although a listing of approved continuing education sponsors with contact information and category codes is available on the Advisory Committee web site. Mr. De Luca also informed Mr. Trevelise that Public Session meeting minutes list the continuing education sponsors and programs that have been approved at each meeting.

Joseph Parisi, an instructor of continuing education programs and member of the New Jersey Burglar Alarm and Fire Alarm Association, informed the Advisory Committee that the association will be employing Biometric attendance verification at its annual symposium scheduled to be held in January, 2010. The process would include the verification of attendance through both license identification and fingerprint scanning. Vice Chairman Boyer requested that the association keep the Advisory Committee informed with regard to the results of the Biometric attendance verification process.

Motion was made by Charles Okun, seconded by Robert Boyer and unanimously passed to adjourn the Public Session at 11:00 a.m. and proceed into Executive Session.

Motion was made by Charles Okun, seconded by William Hartung and unanimously passed to adjourn the Executive Session at 2:30 p.m. and proceed into Public Session.

**REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH LICENSES  
REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH BUSINESS LICENSES**

The Advisory Committee reviewed applications for individual alarm and locksmith applicants as well as applications for alarm and locksmith business licenses at this meeting.

**ADJOURNMENT**

Having no further business, motion was made by Keith Eaves, seconded by Charles Okun and unanimously passed to adjourn the Public Session at 3:00 p.m.

The minutes reflect actions and decisions taken by the Advisory Committee at this meeting.

Robert Shoremount  
Chairman

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