

BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS

FIRE ALARM BURGLAR ALARM AND LOCKSMITH ADVISORY COMMITTEE

MINUTES OF NOVEMBER 17, 2009

PUBLIC SESSION

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

CALL TO ORDER

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:45 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Attendees recited the Pledge of Allegiance prior to the roll call of members.

ROLL CALL

Committee Members Present:

Robert Boyer
Keith Eaves
Arthur Fucetola

William Hartung
Robert Shoremount
Jon Sprague

Others Present:

George DeLuca, Administrative Analyst
Lisa Marshall, Customer Service Representative
Angelica Guerrero, Clerk Typist
Joseph Cantalupo, Member, Board of Examiners of Electrical Contractors
Joseph Donofrio, Deputy Attorney General

Committee members Edward Bagniewski, Arthur Fucetola, Charles Okun, and Richard Rible were unable to attend the meeting.

MEMBERS OF THE PUBLIC:

Stephen Coppola, Lawrence Evers, Jeffrey A. Cooper, Nathan Wilcox

APPROVAL OF MINUTES OF OCTOBER 20, 2009

Minutes for the October 20, 2009 meeting were not completed at the time of this meeting.

CHAIRMAN'S REPORT

Chairman Shoremount stated his concern for the number of alarm and locksmith businesses in the State of New Jersey who have not yet obtained business licenses.

REPORT FROM THE CONTINUING EDUCATION SUBCOMMITTEE - Continuing Education Programs Submitted For Approval

Sponsor: Honeywell FBLSP #021

The subcommittee approved the following continuing education programs:

Title

- AVS (2 Hours), Category Code TECES
- Installation Of Vista UL864 Rev. 9 (2 Hours), Category Code TECFA
- Honeywell Fire Basics (2 Hours), Category Code TECFA

The instructors for the programs have been previously approved.

Sponsor: National Training Center FBLSP #038

The subcommittee approved the following continuing education program:

Title

- NICET Exam Preparation & Fire Alarm Training (16 Hours), Category Code TECFA (Re-submission in classroom format)

The instructors for the programs have been previously approved.

Sponsor: All County Security FBLSP #037

The subcommittee approved the following continuing education programs:

Title

- Fiber Optics For Security Technicians (7 Hours), Category Code TECES
- Carbon Monoxide Detection (7 Hours), Category Code TECFA

The instructors for the programs have been previously approved.

Sponsor: Napco Security FBLSP #037

The subcommittee approved the following continuing education programs:

Title

- Gem - Bioprint (2.5 Hours), Category Code TECES
- Starlink Full Data Radio (2.5 Hours), Category Code TECFA
- Smoke Detection Systems (3.5 Hours), TECFA

The instructors for the programs have been previously approved.

**Sponsor: Strandberg Consulting Group FBLSP #039
(Chairman Robert Shoremount recused from review of the
continuing education programs)**

The subcommittee approved the following continuing education programs:

Title

- Installation Quality (1.25 Hours), Category Code TECES
- Selecting Effective Pricing Strategy (2 Hours), Category Code BUS
- Quantifying Unnecessary Dispatches (1.75 Hours), , Category Code TECBA
- Creating Your Business Plan - Part 1 (4 Hours), Category Code BUS
- Creating Your Business Plan - Part 2 (4 Hours), Category Code BUS

The instructor for the programs has been previously approved.

Sponsor: Jeffrey Zwirn FBLSP #007

The subcommittee approved the following continuing education programs:

Title

- International Residential Code (3 Hours), Category Code L/C
- Understand The Fire Protection Handbook (8 Hours), Category Code L/C
- The National Electrical Code (NEC) (5 Hours), Category Code L/C
- Ambush, Holdup And Panic Alarm Systems (3 Hours), Category Code TECBA
- Carbon Monoxide Design And Installation , Category Code TECFA

Jeffrey Zwirn has been previously approved an an instructor.

The subcommittee requested that Jeffrey Zwirn provide additional information with regard to the content of the following continuing education programs as well as a detailed schedule which includes allotted break times during instruction of the programs.

- Existing Systems And Takeovers (2 Hours)
- The Alarm Technician: Policies, Procedures... (2 Hours)
- Burglar Alarm System Testing (5 Hours)
- Identifying Irregularities In Security System Design, Installation... (5 Hours)
- Telephone Line Security Methodologies (5 Hours)
- Fire Alarm System Testing, Inspection And Maintenance (5 Hours)
- The Alarm Contractors Policies, Procedures... (2 Hours)
- Electronic Countermeasures... (3 Hours)

The following continuing education programs were not approved since it was determined the subject matter of the programs were outside the scope or lacked relevance to the alarm business or to the provision of locksmithing services:

- The History Of Alarm Security (3 Hours)
- Medical Alert Systems (3 Hours)
- Lowering Your Loss Potential (3 Hours)

The Continuing Education subcommittee has prepared a proposal for revision of some existing rules for continuing education (N.J.A.C. 13:31A-1.12). Discussion of the proposal will be moved to Executive Session.

Motion was made by Robert Boyer, seconded by Keith Eaves and unanimously passed to accept the recommendations made by the Continuing Education subcommittee.

PUBLIC COMMENTS

There were no comments from the public at this meeting.

Motion was made by Keith Eaves, seconded by Jon Sprague and unanimously passed to adjourn the Public Session at 10:35 a.m. and proceed into Executive Session.

Motion was made by Jon Sprague, seconded by William Hartung and unanimously passed to adjourn the Executive Session at 3:30 p.m. and proceed into Public Session.

REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH LICENSES REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH BUSINESS LICENSES

The Advisory Committee reviewed applications for individual alarm and locksmith applicants as well as applications for alarm and locksmith business licenses at this meeting.

ADJOURNMENT

Having no further business, motion was made by Keith Eaves, seconded by Jon Sprague and unanimously passed to adjourn the Public Session at 4:00 p.m.

The minutes reflect actions and decisions taken by the Advisory Committee at this meeting.

Robert Shoremount
Chairman

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