

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM , 6TH FLOOR
9:30 A.M., TUESDAY, January 10, 2006
<http://www.state.nj.us/lps/ca/nonmedical/mortuary.htm>

OPEN SESSION MEETING MINUTES

ATTENDANCE

Marius R. Lombardi President (Government Member)
Richard J. Galante, Secretary
Thomas C. Brown
Edith C. Churchman, Ph.D., CFSP
Martin Goldstein, Esq.
Bernard Horwitz, Esq., (Public Member)
Curtis S. Macysyn (Public Member)
William C. McCriskin
Philip Scheps (Public Member)
Louis J. Stellato Jr, Ph.D

ABSENT

Fanny Jaramillo (Public Member)
Anthony P. Vainieri Jr.
Frederick R. Whiteley III

ALSO ATTENDING

William Mandeville, Executive Director
Jodi Krugman, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Brienne Richardson, Auditor Accountant Trainee

APPROVAL OF MINUTES

None.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the number of complaints received in December are nine (9) and the total for the year 167.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, February 7, 2006 in the Hudson Conference Room, 6th floor

INTERN REGISTRATIONS

Darien B. Davis, Tunsil Funeral Home, Palmyra
Jamie Lynn Norcross, Ora L. Wooster Funeral Home, Inc., Clemeton
Rebecca A. Monturi, Wm A. Bradley & Son Funeral Directors, Chatham

This was for the Board's information only.

NEW LICENSEES

Jaime Frank Cappello
Lisa Gordon-Furr
L. Allen Schaefer
Christopher M. Molden

This was for the Board's information only.

NEW INSTALLATIONS

Voorhees Funeral Home, Ridgefield Park, Donald J. Ingwersen, Manager
Morgan Funeral Home, Inc., Netcong, Samuel H. Morgan, Jr., Manager
Gutterman Brothers Funeral Directors LLC, Lake Hiawatha, Lawrence P. Gutterman, Manager
William Kohoot Funeral Home, Bayonne, Janet Levis Cymbor, Manager
Highland Park Funeral Home and Cremation Service, Highland Park, Theodore Ricci, Manager
Spotswood Funeral Home and Cremation Service, Spotswood, Theodore Ricci, Manager

This was for the Board's information only.

CONTINUING EDUCATION

A) Practicum Strategies: Richard Santore

- 1) Managing Stress for Funeral Professionals 4Hrs
- 2) Everyday Ethics for Funeral Service 4Hrs
- 3) A Review of Basic Embalming Procedures 4Hrs

B) National Funeral Directors Association: Sandra Jeske

- 1) NFDA Teleconference/Web Seminars 2Hrs

C) Bradley & Son Funeral Homes, LLC: Scott W. Bradley

- 1) Exceptional Service - Understanding and Implementing Total Quality Management Practices (Sept. 9 - 11, 2005) 6Hrs
- 2) Exceptional Service - Understanding and Implementing Total Quality Management Practices (Oct. 14 - 16, 2005) 6Hrs

D) In-Sight Institute: Glenda Stansbury

- 1) Funeral Celebrant Training 16Hrs

E) NJ Organ and Tissue Sharing Network, Inc.: George Forleo

- 1) Overview on Organ & Tissue Donation 1Hr

F) Epsilon Nu Delta Mortuary Fraternity: Edith Churchman

- 1) From Horse Drawn Carriage to High Speed Locomotives: Funeral Service in the 21st Century 1Hr
- 2) Knowing Your Market 1Hr
- 3) Mobilizing Human Resources 1Hr
- 4) Maximizing Leadership Potential 1Hr
- 5) Developing an Effective Education Program 1Hr
- 6) Restorative Art: Embalming: A Review of the Basics 1Hr
- 7) The Coming Pandemics 2Hrs

- 8) Positive Community Models: A Plan for Funeral Director Pre Care 1Hr
- 9) Effects of Societal Violence in the Funeral Home Environment 2Hrs
- 10) Your Embalming Room 1Hr

G) American Funeral Consultants: Melissa A. Drake

- 1) Embracing Change/Avoiding Extinction: A Survival Guide for Funeral Service 3Hrs
- 2) The Keystone Story and Key Memories 3Hrs
- 3) Life Celebration - Because Love Goes on 3Hrs
- 4) Understanding the Numbers 3Hrs
- 5) Historical Changes in Funeral Service Since WWII 3Hrs

On motion made by Mr. Goldstein, seconded by Mr. Stellato, the Board motioned to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

Letter from Sovereign Serenity LLC requesting a waiver of the "three-funeral rule." On motion made by Mr. McCriskin, seconded by Mr. Goldstein, the Board determined to approve the six (6) month request. If additional time is needed he must apply to the Board for additional time. All voted in favor of the motion. Mr. Lombardi recused himself.

Article from the Fall 2005 edition of "Funeral Consumers Alliance" concerning the scattering of ashes. This was for the Board's information only.

Notice of Proposal for the New Jersey Cemetery Board. This was for the Board's information only.

OPEN DISCIPLINARY MATTERS

#05-61 John E. Baals, 23JP00374900, Offer of Settlement in Lieu of Filing a Fimal Disciplinary Proceeding for violation of N.J.A.C. 13:36-5.18 \$500.00 paid December 23, 2005. This was for the Board's information only.

#05-110 Lisa Wolfsen, 23JP00388700, uniform penalty letter for violation of N.J.A.C. 13:36-10.3(a) \$1000.00 paid December 14, 2005. This was for the Board's information only.

#05-124 Joseph Fantasia, 23JP00438700, uniform penalty letter for violation of N.J.A.C. 13:36-10.3(a) and N.J.S.A. 45:1-21(b) \$500.00 paid January 3, 2006. This was for the Board's information only.

#05-140 Shaw-Buyus Home for Services, Kearny, uniform penalty letter for violation of N.J.A.C. 13:36-11.2(d)(2), 13:36-11.3(a), and 13:36-1.9(e) \$3000.00 paid January 3, 2006. This was for the Board's information only.

#05-145 Clarence B. Wright Funeral Home, Irvington, uniform penalty letter for violation of N.J.A.C.13:36-9.7(a), 13:36-9.7(d)(2), 13:36-1.9(a)(2), 13:36-9.5(b)(2), 13:36-9.6(b)(2), and 13:36-9.6(a) \$850.00 paid December 8, 2005. This was for the Board's information only.

#05-146 Edwards & Son Funeral Home, Inc., Salem, uniform penalty letter for violation of N.J.A.C.. 13:36-9.7(d)(2), 13:36-5.1(b), 13:36-9.7, 13:36-5.21(a) and (b), and 13:36-9.14 submitted a letter for the Board's consideration. On motion made by Mr. Brown, seconded by Ms. Churchman, the Board determined to uphold the uniform penalty letter. All voted in favor of the motion.

#05-147 Edwards & Son Funeral Home, Inc., Bridgeton, uniform penalty letter for violation of N.J.A.C.13:36-

9.7(d), 13:36-5.1(b), 13:36-5.5(a)(1), 13:36-9.7, 13:36-5.21(a) and (b) and 13:36-9.14 paid \$400.00 November 30, 2005. This was for the Board's information only.

#05-156 Ingersol-Greenwood Funeral Home, Inc., North Wildwood, uniform penalty letter for violation of N.J.A.C. 13:36-5.5(a)(1) paid \$100.00 on November 30, 2005. This was for the Board's information only.

PUBLIC COMMENTS

None.

EXECUTIVE SESSION - 10:30 A.M. On motion made by Mr. McCriskin seconded by Mr. Horwitz, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

On motion made by Mr. Stellato, seconded by Mr. McCriskin, the Board determined to go into open session. All voted in favor of the motion.

Ms. Churchman informed the Board that Francis Smith, the first African-American female and past president of the Board has passed away on January 2, 2006.

On motion made by Mr. Stellato, seconded by Mr. McCriskin, the Board determined to go back into execution session. All voted in favor of the motion.

Respectfully submitted,

Richard J. Galante Date
Secretary