

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE**  
**124 HALSEY STREET, NEWARK NJ, 07101**  
**HUDSON ROOM, 6TH FLOOR**  
**9:30 A.M., TUESDAY, MARCH 6, 2012**  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

**OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

Richard J. Galante Jr., President  
Edith C. Churchman, Ph.D., CFSP, Secretary (arrived at 9:40 A.M.)  
Marius R. Lombardi (Government Member)  
Curtis S. Macysyn (Public Member)(arrived at 10:05 A.M.)  
James J. Marrocco  
Bayode Olabisi (Public Member)(arrived at 9:40 A.M.)  
Anthony J. Papavero Jr.  
John Radzieta Sr.  
Louis J. Stellato Jr, Ph.D  
Lloyd Wimberg  
Ana Zevallos

**ABSENT**

Philip Scheps (Public Member)

**ALSO ATTENDING**

William Mandeville, Executive Director  
Susan Berger, Deputy Attorney General  
Sabrina Dwight, Administrative Assistant  
Cynthia Khalil, Principal Clerk Transcriber

**APPROVAL OF MINUTES**

New Jersey State Board of Mortuary Science Open Minutes for February 7, 2012. On motion made by Mr. Marrocco, seconded by Mr. Papavero, the Board voted to accept the minutes as read. All voted in favor of the motion.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Mandeville reported that the total number of complaints received in February are 12 and the total for the year are 17.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, April 3, 2012 in the Hudson Conference Room, 6<sup>th</sup> floor.

Mr. Mandeville reported that all 14 candidates passed the February 17, 2012 Jurisprudence Examination.

**INTERN REGISTRATIONS**

Francesca Graziano, John F. Pflieger Funeral Home  
Paul Kulakis, Maliszewski Memorial Home  
John Napoli, Cheega Funeral Home  
Anthony Parada, Branchburg Funeral Home

This was for the Board's information only.

**NEW LICENSEES**

Gerard A. Bellizzi                      Licensed by Application

*Licensed by Application for 2012: 2                      Licensed by Credentials for 2012: 1*

This was for the Board's information only.

**NEW INSTALLATIONS**

Boulevard Funeral Home and Cremation Service, New Milford, Mgr., Elizabeth Parow

This was for the Board's information only.

**CONTINUING EDUCATION**

*(Approved courses are found on the state website [www.njconsumeraffairs.gov/mort](http://www.njconsumeraffairs.gov/mort) under the licensee tab)*

**A) National Funeral Directors Association: Kathleen Walczak**

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|---|-------------|
| 1) Round Table Discussions (4/28/12)                          | <b>3hrs</b> |
| 2) Embalming Accessory Chemicals: Their Uncommon... (4/29/12) | <b>2hrs</b> |
| 3) Myth, Mania & Misconception (4/29/12)                      | <b>2hrs</b> |
| 4) Real Directors, Real Technology, Real Results (4/29/12)    | <b>2hrs</b> |
| 5) Success Tips For Women Business Owners (4/29/12)           | <b>2hrs</b> |

**B) American Academy McAllister Institute of Funeral Services: Brian Kasler**

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| 1) Funeral Home Compliance with the Asbestos.....(4/28/12) | <b>2hrs</b> |
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**C) National Funeral Directors Association: Kathleen Walczak**

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| 1) Safeguarding Your Funeral Home from Cremation..... (4/12/12) | <b>1hr</b> |
| 2) Out of the Ordinary Customer Service- Pursuit (4/3/12)       | <b>1hr</b> |
| 3) Solving Cash Flow Problems Through Smart Debt....(3/29/12)   | <b>1hr</b> |

**D) National Funeral Directors & Morticians Assoc.: Cornell Robinson-Carroll**

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| 1) Introduction to Ergonomics (4/30/12)                      | <b>1hr</b>  |
| 2) The Arrangement Conference (4/30/12)                      | <b>2hrs</b> |
| 3) Dressing & Casketing Using the Full Couch Casket (5/1/12) | <b>1hr</b>  |
| 4) Organ & Tissue Donation (5/1/12)                          | <b>1hr</b>  |

**E) International Order of the Golden Rule: Lisa Krabbenhoft**

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| 1) Annual Conferences: Connections 2012 (4/21-22/12) | <b>8.5hrs</b> |
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**F) Finger Lakes Funeral Directors: Angela Acly Carr**

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| 1) What Is Your Grasp On Cremation Consumers? (3/27/12)        | <b>2hrs</b> |
| 2) Funeral Service Technology (3/27/12)                        | <b>1hr</b>  |
| 3) Total Client Family Satisfaction in a Changing...( 3/27/12) | <b>3hrs</b> |
| 4) Understanding Social Media and its Importance... (3/27/12)  | <b>2hrs</b> |

**G) New Jersey Funeral Service Education Corporation: Emily Strausser**

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| 1) 2012 Mandatory OSHA Training (5/1-8/12) | <b>2.5hrs</b> |
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**H) Selected Independent Funeral Homes: Amy Hunt**

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| 1) 2012 Management Summit (4/16-18/12) | <b>10hrs</b> |
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**I) National Funeral Directors Association: Kathleen Walczak**

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| 1) Critical Component to a Successful Funeral Business (3/27/12) | <b>2hrs</b> |
| 2) Roundtable Discussion - Critical Component to a.....(3/27/12) | <b>3hrs</b> |

**J) Middlesex & Somerset Funeral Directors Association: Thomas DeMarco**

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|---|------------|
| 1) Diocese Of Metuchen-Director Of Catholic Cemeteries....(4/26/12) | <b>1hr</b> |
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**K) Cremation Association of North America: Nanette Haase**

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| 1) Crematory Operators Certification Program (various) | <b>6hrs</b> |
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The committee reported that section A) National Funeral Directors Association, number 1 was not approved; section E) International Order of the Golden Rule was approved or 8.5 hours only; section I), number 2 was not approved, section K) was not approved. On motion made by Mr. Papavero, seconded by Mr. Radzieta, the Board voted to accept the committee report as read. All voted in favor of the motion.

**CORRESPONDENCE**

New Jersey Cemetery Board Public Session Agenda for February 9, 2012. This was for the Board's information only.

William G. Werson, obituary notice appeared in the January 15, 2012, edition of the Star Ledger. This was for the Board's information only.

Dianne Tamaroglio, Executive Director of the New Jersey Cemetery Board, informs the Board that the Thursday, March 8, 2012 meeting was adjourned. The next scheduled Board meeting will convene on Thursday, April 12, 2012. This was for the Board's information only.

In receipt of Dr. Wayne Miller letter requesting clarification of N.J.S.A.45:7-73.1. On motion made by Mr. Marrocco, seconded by Mr. Lombardi, the Board voted to go into executive session to obtain legal advice. All voted in favor of the motion. On motion made by Mr. Stellato, seconded by Mr. Radzieta, the Board voted to go into open session. All voted in favor of the motion. On motion made by Mr. Stellato, seconded by Mr. Radzieta, the Board determined to table this matter. All voted in favor of the motion.

Carolyn Greenidge is seeking the Board's approval before going forward in expanding the Greenidge Funeral Home beyond their current physical boundaries. On motion made by Mr. Marrocco, seconded by Mr. Papavero, the Board has determined that this matter is not within the jurisdiction of the Board, the Zoning board has to approved the expansion. All voted in favor of the motion.

**ITEMS FOR DISCUSSION**

None.

**PUBLIC COMMENTS**

None.

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**EXECUTIVE SESSION** - 10:05 A.M. On motion made by Mr. Lombardi, seconded by Mr. Stellato, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

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Dated