

Board of Nursing

July 18, 2000

Regular Open Board Meeting

A meeting of the New Jersey State Board of Nursing was held on July 18, 2000 in the Hudson Conference Room, 6th Floor, 124 Halsey Street, Newark, New Jersey. Maris A. Lown, President, called the meeting to order at 9:30 a.m.

ROLL CALL

PRESENT

Present were Board Members: Noreen D'Angelo, Catherine M. Dulio, Elizabeth English, Richard Freda, Maris Lown, Virginia McKenney, Leo-Felix Jurado, Karen Rodriguez, Denise Link, Dr. Muriel Shore, Eileen Helbig Toughill, Nelson Tuazon.

ALSO PRESENT

Deputy Attorney(s) General: Gus Lembo, Kathryn Schwed, Kathy Rohr, Patricia A. Polansky, Executive Director, New Jersey State Board of Nursing, Margaret Bennett, Deputy Executive Director, Harriet L. Johnson, Assistant Executive Director, Barbara Byers, Administrative Analyst, Kathryn Schneider, Assistant Executive Director, Massage, Bodywork & Somatic Therapy, New Jersey State Board of Nursing.

NOT PRESENT

Board Member: Richard Freda.

A QUORUM WAS PRESENT FOR THE ENTIRE MEETING

In accordance with Chapter 231 of P.L. 1975, more commonly referred to as the Sunshine Law, adequate notice of this meeting was provided by mailing on January 3, 2000. A schedule of all 2000 Regular Open Board Meetings to be held during 2000 was provided to the Office of the Secretary of State, Star Ledger, Trenton Times, The New York Times, Camden Courier Post, and The Philadelphia Inquirer. The schedule has also been posted on the Bulletin Board at the New Jersey State Board of Nursing Office.

MINUTES:

A reading and approval of the minutes for the Regular Open Meeting of June 20, 2000.

THE BOARD, UPON A MOTION MADE BY M. CATHERINE DULIO AND DULY SECONDED, VOTED TO APPROVE THE MINUTES OF JUNE 20, 2000 WITH RATIFICATION OF MOTIONS SO NOTED.

THE BOARD, UPON A MOTION MADE BY M. CATHERINE DULIO AND DULY SECONDED, VOTED TO RATIFY ACTION TAKEN IN CLOSED SESSION.

M. Lown requested to amend the agenda to place 1.) Core Curriculum 13:37-14.4 Homemaker-Home Health Aide Training Program and 13:27-2.4 [Forensic Nurse Sexual Assault Examiner] Sexual Assault Nurse Examiner: training requirements under Unfinished Business. 2.) To add Nominating Committee to the agenda, and 3.) Disciplinary Matters.

THE BOARD, UPON A MOTION MADE BY DR. MURIEL SHORE AND DULY SECONDED, VOTED FOR

APPROVAL OF AGENDA WITH ADDITIONS.

MARIS A. LOWN- REPORT OF THE PRESIDENT

M. Lown reported. M. Lown welcomed three new board members: (1.) Denise Link, RN, APNC, (2.) Eileen Helbig Toughill, RN, MSN, APN., and (3.) Leo-Felix Jurado, MA, RN, CNA, APN. Board Orientation will be initiated on September 19, 2000 and will take place after at the end of the Regular Board Meeting.

M. Lown attended a Colleagues In Caring meeting last week. The Steering Committee is implementing a Nursing Center in the State of New Jersey that would be modeled after a similar effort in North Carolina. Colleagues In Caring is seeking funding for this project.

The Nursing Advisory Committee, Governor's Merit Award Application has been revised and is in the process of being evaluated by the Advisory Committee. The format has been streamlined and the entire process has been redesigned.

PATRICIA A. POLANSKY - REPORT OF THE EXECUTIVE DIRECTOR

P. Polansky reported. LoisLee Venable, Paralegal, New Jersey State Board of Nursing expired Friday, July 14, 2000, due to cancer. A moment of silence was observed.

Note in your "communication packet" - The American Nurses Association Press Release ANA Calls Pact a Win for Nurses and Patients - Tentative Agreement Reached in the Massachusetts Strike.

Also the American Association of Colleges of Nursing in their June 2000 Newsletter issued a formal bulletin regarding nursing shortages, schools strategies to boost enrollments, and a report on critical issues of concerns to nursing education and health care.

A memorandum from John J. Farmer, Jr., Attorney General, State of New Jersey, dated June 26, 2000 regarding the Readoption of N.J.S.A. 13:45C: the Duty to Cooperate Regulations.

Response letter from Maris A. Lown to William R. Abrams, President, New Jersey Association of Health Care Facilities dated July 7, 2000, regarding Petition of Rulemaking Rescind and Repeal of N.J.A.C. 13:47-3.

Board of Directors of the Visiting Home Health Aide Services of Middlesex County as of April 11, 2000 approved resolution to cease their agency operation effective July 1, 2000.

For informational purposes. There has been excellent attendance by the Massage, Bodywork and Somatic Therapy Committee Members, who have been very dedicated in starting to draft their regulations.

In the Professional Licensing Report Newsletter there is also a very interesting article "Five Texas Boards free to set own budget, file lawsuits, and buy real estate in a pilot project."

The Board of Nursing staff is scheduled for their initial training for the Licensing 2000 System starting this month. The Board expects to be up and running in October/November, 2000 with the new L-2000 licensing system. Successful implementation with the two initial test boards took place over the last three weeks.

Received e-mail from Francine Widrich, Print Production, Division of Consumer Affairs, that the Certified Homemaker-Home Health Aide Information 2000 has been posted on the Internet:
<http://www.state.nj.us/lps/ca/medical.htm>.

New carpeting has been put down in the large conference rooms on the 6th and 7th floors of 124 Halsey Street, Newark, New Jersey as well as completion of hallway and office painting.

As noted on the July 18, 2000 Regular Board Meeting agenda, the Commission on Graduates of Foreign Nursing School has accepted the Board's invitation and will be making a formal presentation at noon.

The New Jersey Board of Nursing Board Member list and updated Board of Nursing staff numbers and extensions for your information. (Blue Folder)

"Communication Packet" - includes:

- 1.) Memorandum from June Levy, Budget Officer, Division of Consumer Affairs - Dated June 13, 2000 - Re: Year End Guidelines/Cut Off Date for Processing Travel Reimbursement Requests and Payment Vouchers.
- 2.) Association of Healthcare Executives of New Jersey - Dated June 6, 2000 - Patricia A. Polansky Letter of Recognition, Distinguished Service Award.
- 3.) Visiting Home Health Aide Service of Middlesex County - Letter dated May 24, 2000, Re: Resolution: Closure of Agency.
- 4.) The Collaborative Connection Newsletter of the New Jersey Colleagues In Caring - Volume 4(3), Spring 2000 - Thoughts from the Project Office.
- 5.) Article from:
 - 1.) The Beacon - "Montague Parishioner Presented with Governor's Nursing Award" dated May 25, 2000.
 - 2.) The Star- Ledger "3 More Indictments Filed In Big Car Insurance Scam" dated June 1, 2000. "Nurses Fault Sweatshop Conditions" dated June 23, 2000.
- 6.) Notice to all Certified Homemaker-Home Health Aides (CHHAs) - Re: Criminal History Background Checks - dated June 21, 2000.
- 7.) Yahoo Company Press Release - California, Massachusetts and Pennsylvania RNs call for New National Nurses Alliance - dated June 7, 2000.
- 8.) American Nurses Association - Press Releases - For Immediate Release - ANA Calls Pact A Win for Nurses and Patients - dated May 12, 2000.
- 9.) Congratulations Letter from Mark Herr, Director, Division of Consumer Affairs, dated June 20, 2000 - to Patricia Polansky, Executive Director, regarding Distinguished Service Award from the Association of Healthcare Executives of New Jersey.
- 10.) Memorandum from Sharon Joyce, Deputy Attorney General - dated June 23, 2000 - Re: Deputy Assignments - Board of Nursing.
- 11.) New Board Members - Governor Appointees - Letter dated June 9, 2000 for the following:
 - (1.) Denise G. Link, R.N., (2.) Leo-Felix M. Jurado, R.N., (3.) Eileen Helbig Toughill, R.N.
- 12.) Governor Reappointees - Letter dated June 9, 2000 for the following Board Members:
 - (1.) Muriel M. Shore, Ed.D., R.N., and (2.) Richard C. Freda.
- 13.) Board of Medical Examiners (BOME) Old Business: Presentation by Professor McIntyre PRIM-E (Professional Renewal In Medicine [through] Ethics).

New Business: (1.) Department of Health and Senior Services Office of Managed Care - Implementation of the Health Care Quality Act Health Maintenance Organization Rules. (2.) Readoption of N.J.S.A. 13:45C Duty to Cooperate Regulation. (3.) Certified Nurse Midwife Recommendation for Creation of a Task Force.

Informational: (1.) Memo from Director Herr - Credibility of Material Witnesses in Cases. (2.) American Cancer Society - Statement of Pain Management. (3.) Physician Assistant Advisory Committee. (4.) Runyon v. Smith - Psychologist - Patient Privilege. (5.) Press Release - Pain and Policy Studies Group. (6.) Standards for Joint Protocols between Advanced Practice Nurses and Collaborating Physicians.

"Information Salad" - feature stories: 1.) Herbal Supplements Not Child's Play. 2.) Aspirin Bad if Blood Pressure is High. 3.) Cancer: Heart Disease Warnings. 4.) Hospitalization of Children for Asthma Varies. 5.) Ear-Lobe Blood Tests Hurts Less. 6.) Dance Therapy. 7.) Prescriptions: Seniors Need Caution. 8.) Ankle Sprain? Don't Rest! 9.) House Passes GOP Prescription Drug Bill. 10.) Jogging Shorts. 11.) Snoring!. A summary of monies collected and processed at the Board of Nursing was passed around for informational purposes.

COMMUNICATION:

LETTER DATED JUNE 20, 2000 FROM LAURIE N. SHERWEN, PhD, RN, FAAN DEAN, THE COLLEGE OF NEW JERSEY, EWING, N.J.

Informing the Board, effective June 30, 2000 of her resignation from the position of Dean, School of Nursing at the College of New Jersey, and will be assuming the position of Dean, Division of the Schools of the Health Professions at Hunter College, CUNY, effective August 7, 2000.

LETTER DATED JUNE 21, 2000 FROM CLARA G. LIDZ, DIRECTOR, NURSING EDUCATION, MERCER COUNTY COMMUNITY COLLEGE, TRENTON, NEW JERSEY.

Informing the Board, effective June 30, 2000 of her resignation from the position of Director of Nursing Education at Mercer County Community College. Beth A. Perkins has been appointed to the position, effective July 1, 2000. Charlotte McCarragher is the newly elected president of the New Jersey Council of Associate Degree Nursing Program. At this point in time, there is no president for the Baccalaureate Association.

COMMITTEE REPORTS:

INTERVENTION PROGRAM TASK FORCE COMMITTEE:

P. Polansky reported. On July 17, 2000, P. Polansky had a conference call with Joanne Cole who has accepted the position of Intervention Program Director. A meeting with M. Shore, Chair and other members of the Intervention Program Task Force Committee will be scheduled.

BUDGET & FINANCE COMMITTEE:

Will defer for Darlene Kane appearance.

EDUCATION COMMITTEE:

M. Bennett will present a report under the School and Agency surveys.

LEGISLATIVE REVIEW PANEL:

K. Schneider reported. The Legislative Review Panel reviewed **Assembly Bill 2611** - Sponsor: Jones & O'Toole. Introduced June 19, 2000. This bill regulates Internet pharmacies electronic prescriptions. **Position - Monitor for more information.** Comment(s): 1.) Request background information on this bill, if available. 2.) The consumer will need a lot of education with regard to this issue. 3.) The Board questions how this will be operationalized and enforced.

Assembly Bill 49 - Sponsor: Vandervalk & Thompson. Introduced May 11, 2000. Bill summary: "Family Care Health Coverage Act". **Position - Support.** Comment(s): 1.) Need to broaden the Medical assistance terminology and include all healthcare providers, which would include APN's.

Assembly Bill 2514 - Sponsor: Holzapfel & Wolfe. Introduced May 25, 2000. This bill prohibits sale of products containing ephedrine alkaloids to minors 17 years of age and younger. **Position - Support.** Comment(s): 1.) Support, for the safety of children/adolescents, also suggest adding that the health care professional advise the guardian/parent on risks of this drug and potential side effects.

Senate Bill 1330 - Sponsor: Littel & Sinagra. Introduced May 22, 2000. This bill requires use of uniform prescription drug information card by all prescription drug plans. **Position - Support.** Comment(s): 1.) New Jersey Board of Pharmacy supports this bill. Stream- lines the process for the pharmacist, hence, gets the consumer their prescription faster and more efficiently. 2.) Reduces unnecessary cost and time to consumers. 3.) Clarification though is needed to the reference in the bill, "prescription drugs". This needs to be defined to include "devices" if that's the legislative intent.

Assembly Bill 2250 - Sponsor: Imprevuduto & Felice. Introduced June 1, 2000. This bill amends law governing criminal history record background checks for individuals working with developmentally disabled in community agencies. **Position - Support.** Comment(s): 1.) Suggest adding "flagging" to the legislation for SBI. 2.) Consistent with the statute that deals with Homemaker-Home Health Aides. Noted: This bill is less stringent, "supervision" is now replacing "direct supervision". Also, rehabilitation is now allowed.

Assembly Bill 1999 - Sponsor: Cottell & Malone, III. Introduced February 7, 2000. This bill requires long-term care facilities to monitor location of Alzheimer's disease patients at all times. **Position - Oppose.** Comment(s): 1.) Over regulation. Academic for staff to be monitoring all patients.

Assembly Bill 2566 - Sponsor: Vandervalk. Introduced June 1, 2000. This bill provides for certification for emergency medical technicians, first responders and youth camp health directors to administer epinephrine. **Position - Support.** Comment(s): 1.) Support, but add re-certification annually.

Assembly Bill 2526 - Sponsor: Chatzidakis & Bodine. Introduced June 1, 2000. This bill provides for certification for emergency medical technicians to administer epinephrine. **Position - Support.** Comment(s): 1.) Support, but add re-certification annually.

Senate Bill 1333 - Sponsor: Connors, Jr. & Singer. Introduced May 22, 2000. Bill summary: The "Health Care Insurer Accountability Act of 2000." **Position - Support.** Comment(s): 1.) It is seen as a positive position to hold insurance carriers liable for their decisions.

Senate Bill 1350 - Sponsor: Connors, Jr. & Singer. Introduced May 22, 2000. This bill bans trafficking in bodily fluids for unlawful purposes. **Position - Support.** Comment(s): 1.) Prevents people from adulterating their bodily fluids for testing purposes.

Assembly Bill 2530 - Sponsor: Buono & Barnes, Jr. Introduced June 1, 2000. This bill increases income eligibility limits for PAAD program by \$5,000. **Position - Neutral.** Comment(s): 1.) The Board supports the PAAD program, however, the Board doesn't feel they have the expertise and/or resources to determine the eligibility limits.

Assembly Bill 851 - Sponsor: Bagger. Pre-filed for introduction in the 2000 session. This bill requires the health benefits coverage for bone mass measurement. **Position - Support.** Comment(s): 1.) Support with the inclusion that an Advance Practice Nurse may also interpret the results of the procedure. 2.) Bone mass measurement is an important diagnostic for consumers, particularly over the age of 50, to be able to have healthcare professionals educate consumers pro-actively.

THE BOARD, UPON A MOTION MADE BY DR. MURIEL M. SHORE AND DULY SECONDED, VOTED TO ENDORSE THE RECOMMENDATIONS OF THE LEGISLATIVE REVIEW PANEL.

NURSING PRACTICE COMMITTEE:

M. Lown reported. The Nursing Practice Committee is scheduled to meet July 19, 2000.

REGULATORY REVIEW TASK FORCE:

M. Lown reported. The Regulatory Review Task Force Committee will be meeting on Thursday, July 20, 2000. A complete update will be presented to the Board by C. Manning, Regulatory Analyst, regarding some of the work that has been accomplished to date. C. Manning is also in the process of developing a flow sheet for the Board to enable tracking issues the committee is working on.

NOMINATING COMMITTEE:

N. Tuazon reported. The Nominating Committee met on July 7, 2000.

The Nominating Committee recommends Dr. Muriel M. Shore for the position of Secretary/Treasurer for the New Jersey State Board of Nursing.

THE BOARD, UPON A MOTION MADE BY NELSON TUAZON, AND DULY SECONDED, VOTED TO NOMINATE DR. MURIEL M. SHORE FOR THE POSITION OF SECRETARY/TREASURER FOR THE NEW JERSEY STATE BOARD OF NURSING AND TO ELECT DR. SHORE TO THE POSITION UNANIMOUSLY.

SCHOOL AND AGENCY SURVEYS:

THOMAS JEFFERSON UNIVERSITY, SCHOOL OF NURSING:

M. Bennett reported. M. Lown and M. Bennett made a site visit to Thomas Jefferson University School of Nursing on April 28, 2000 for initial accreditation. M. Bennett also visited AtlantiCare Hospital on May 4, 2000.

Informational:

Thomas Jefferson University has applied for initial accreditation of the AtlantiCare RN-BSN Program.

Recommendation:

Accreditation be granted upon notification of licensure by the New Jersey Commission on Higher Education.

THE BOARD, UPON A MOTION MADE BY NELSON TUAZON AND DULY SECONDED, VOTED TO ACCEPT THE RECOMMENDATION TO GRANT INITIAL ACCREDITATION TO THOMAS JEFFERSON UNIVERSITY RN-BSN PROGRAM UPON NOTIFICATION OF LICENSURE BY THE NEW JERSEY COMMISSIONER ON HIGHER EDUCATION.

UNION COUNTY COLLEGE PRACTICAL NURSING PROGRAM:

Informational:

An action plan for Union County College Practical Nursing Program was submitted to the Board of Nursing. It was reviewed by the Education Committee at two meetings held on May 9 and July 5, 2000.

Education Committee Recommendation Worksheet for Revised Curriculum Change

Introduction:

Union County College Practical Nursing Program is on probation due to 2 (two) successive years of NCLEX results below 80%. An action plan was submitted to the Board of Nursing and was reviewed by the Education Committee at two meetings held on May 9 and July 5, 2000. The Director of the program and several faculty attended both meetings. They spoke to the changes that have been implemented as a response to the pass rates. They also stated that none of the changes seemed to have resulted in improved NCLEX scores.

Supporting Information:

Curriculum:

The last curriculum revision was in 1996. It was approved by the Board of Nursing. A consultant has been working with the faculty since 1996.

Review of the NCLEX Results for the Past Three Years:

1999 - 58.9%
1998 - 76.9%
1997 - 85.06%

Students:

Students are admitted in September and January for the day program and in September only for the weekend program. Current student enrollment is 200.

Faculty:

There are 5 full time faculty and 3 part time faculty. There are 2 full time faculty positions currently open. The entire faculty (full time and part time) hold a Masters Degree in Nursing.

Strengths:

Much thought has gone into identifying the sources of problems that currently exist and program revisions have been made. The faculty is committed to helping students achieve their goals. There have been program consultation and testing consultation. The faculty states that there is a correlation between graduation date, NCLEX testing date and NCLEX results.

Areas of Concern:

The organizing concepts are not clearly identified nor can the main concepts identified in the philosophy be traced through the program objectives, the course objectives and the unit objectives. There is no faculty developed definition of critical thinking, although the term appears in unit objectives and in examinations. There has been consultation regarding test questions. The test blueprint provided on page 25, however, does not consistently reflect two axes around which content is organized. A number of changes have been made. Care needs to be taken to carefully evaluate each change before the next change cycle. There is no consistency in format between PNU 116 and the rest of the nursing courses.

THE BOARD, UPON A MOTION MADE BY DR. MURIEL M. SHORE AND DULY SECONDED, VOTED TO ACCEPT THE EDUCATION COMMITTEE'S REPORT ON UNION COUNTY COLLEGE AND SCHOOL OF PRACTICAL NURSING. UNION COUNTY COLLEGE SCHOOL OF PRACTICAL NURSING IS TO SUBMIT A MONTHLY STATUS REPORT TO THE BOARD STARTING IN SEPTEMBER, 2000.

APPEARANCES:

JUNE LEVY, BUDGET OFFICER, DIVISION OF CONSUMER AFFAIRS:

M. Lown introduced and welcomed June Levy, Clerk Officer, Division of Consumer Affairs, and Darlene Kane, Assistant, Division of Consumer Affairs, primarily in charge of handling all the professional boards and their budgets.

As requested by the Board for discussion, J. Levy and D. Kane reviewed and discussed the first half year report for the fiscal year 2000 outlined in its entirety.

COMMISSION ON GRADUATES OF FOREIGN NURSING SCHOOLS:

M. Lown introduced and welcomed Dr. Catherine Davis, Director of Research and Evaluation, Sylvia Pomponi, Marketing Specialist, and Adriana Falco, Director of Marketing and Communications from the Commission on Graduates of Foreign Nursing Schools. Dr. Davis made a presentation and took questions from the Board. Complete information packets were provided.

UNFINISHED BUSINESS:

LICENSURE BY ENDORSEMENT - REGULATORY REVIEW:

C. Manning, Regulatory Analyst from the Division of Consumer Affairs reported on: 13:37-4.1 Eligibility Requirements; Licensure by Endorsement pending for further discussion with the Regulatory Review Task Force Committee, scheduled to meet on Thursday, July 20, 2000. A report will be presented at the next September 19, 2000 Regular Open Business meeting.

SUBCHAPTER 7 - UPDATE:

C. Manning, Regulatory Analyst from the Division of Consumer Affairs reported on: Standards for Joint Protocols between Advanced Practice Nurses and Collaborating Physicians adopted new rules: N.J.A.C. 13:35-6.6 and 13:37-6.3 has been printed in the July 3, 2000 New Jersey Register and is now an effective rule (60 day period after effective date) the rule will be operative September 4, 2000 giving every licensee an opportunity to draft joint protocols and conform to the rules.

THE BOARD, UPON A MOTION MADE BY DR. MURIEL M. SHORE AND DULY SECONDED, VOTED FOR APPROVAL OF REGULATORY CHANGES FOR SUBCHAPTER 7 AS PRESENTED.

JOINT PROTOCOLS FOR ADVANCED PRACTICE NURSES - UPDATE:

C. Manning, Regulatory Analyst from the Division of Consumer Affairs reported on: 13:37-7.1 Application for certification has been presented to the Regulatory Review Task Force Committee for further review and language.

EDUCATION REGULATIONS - UPDATE:

C. Manning, Regulatory Analyst from the Division of Consumer Affairs reported on: 13:37-1.1 Application for establishment of a new program in nursing or reorganization of an existing program. Several questions were raised, which will be presented at the next Education Committee meeting to be held on July 19, 2000 for further discussion.

PETITION FOR RULEMAKING - UPDATE:

C. Manning, Regulatory Analyst from the Division of Consumer Affairs reported on: the Notice of Receipt of Petition for Rulemaking, N.J.A.C. 13:37-3: Graduate Nurses.

On May 3, 2000 the Board of Nursing received a letter from William R. Abrams, President, New Jersey Association of Health Care Facilities, requested that the Board rescind the repeal of Subchapter 3. of N.J.A.C. 13:37, which allowed graduates of nursing programs to work prior to passing the licensing examination.

Upon further review and discussion pertaining to Subchapter 3. Practice As A Graduate Nurse N.J.A.C. 13:37-3.1. C. Manning, Regulatory Analyst from the Division of Consumer Affairs will draft a response for readoption of Subchapter 3.

CORE CURRICULUM 13:37-14.4 HOMEMAKER-HOME HEALTH AIDE TRAINING PROGRAM:

C. Manning, Regulatory Analyst from the Division of Consumer Affairs reported on: 13:37-14.4 Homemaker-Home Health Aide Training Program Core Curriculum.

THE BOARD, UPON A MOTION MADE BY DENISE LINK AND DULY SECONDED, VOTED TO ACCEPT

THE CHANGES AS INDICATED IN 13:37-14.4.

13:37-2.4 [FORENSIC NURSE SEXUAL ASSAULT EXAMINER] SEXUAL ASSAULT NURSE EXAMINER: TRAINING REQUIREMENTS:

C. Manning, Regulatory Analyst from the Division of Consumer Affairs reported on: 13:37-2.4 [Forensic nurse sexual assault examiner] Sexual assault nurse examiner: training requirements.

THE BOARD, UPON A MOTION MADE BY DR. MURIEL M. SHORE AND DULY SECONDED, VOTED TO ACCEPT PROPOSED CHANGES AS PRESENTED FOR CHAPTER 13:37-2.4, FORENSIC NURSE SEXUAL ASSAULT EXAMINER.

MSR - UPDATE:

No report.

OPEN FORUM:

M. Lown asked the audience to share with the Board of Nursing any concerns, issues or questions.

THE BOARD, UPON A MOTION MADE BY NOREEN D'ANGELO AND DULY SECONDED, VOTED TO GO INTO EXECUTIVE SESSION.

ADJOURNMENT:

On July 18, 2000 the Regular Open Board Meeting was adjourned at 2:40 p.m.

The next Regular Open Business Meeting will be held on September 19, 2000.

Respectfully submitted,

Maris A. Lown
President



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Modified March 2002