



CHRIS CHRISTIE  
Governor

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Lt. Governor

## New Jersey Office of the Attorney General

Division of Consumer Affairs  
State Board of Marriage and Family Therapy Examiners  
Professional Counselor Examiners Committee  
124 Halsey Street, 6<sup>th</sup> Floor, Newark, NJ 07102



PAULA T. DOW  
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Acting Director

### **PROFESSIONAL COUNSELOR EXAMINERS COMMITTEE** **PUBLIC SESSION MINUTES** **MARCH 3, 2011**

**Mailing Address:**  
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#### **I. CALL TO ORDER**

The scheduled meeting of the Committee was called to Order at 9:41 a.m., 124 Halsey Street, Hudson Conference Room, 6th floor, Newark, New Jersey.

#### **II. ROLL CALL**

##### **Present:**

Committee Member, William Green  
Committee Member, Dana Kaspereen  
Committee Member, Barbara Maurer  
Committee Member, Ketrin Saud Maxwell

##### **Excused:**

Committee Member, Maria D'Amico Meehan

##### **Also Present:**

Deputy Attorney General Susan Berger  
Administrative Staff: Elaine DeMars  
Agnes Almeida  
Celeste Paige

In accordance with Chapter 231 of P.L. 175, more commonly referred to as the Sunshine Law, adequate notice of this meeting was provided, by mail, to the Office of the Secretary of the State of New Jersey, The Newark Star Ledger, The Trenton Times, The Bergen Record and the Courier Post and also posted on the Committee's web page.

##### **Announcement of Quorum**

Announcement of quorum was made by Barbara Maurer.

#### **III. APPROVAL OF MINUTES**

On a motion by Dana Kaspereen, seconded by Ketrin Saud Maxwell, the minutes of the February 3, 2011 public session minutes were approved as presented.

#### **IV. PUBLIC COMMENT**

*The following members of the public attended the meeting:*

William Burns-Lynch, Tom Crawley, NJCA, Natasha Collins, Glen Duncan, Tamer Masood, Brielle Senft, Jessica Ebegebulem, Karen Kirkland, Dr. Janet Cahill, Eve Schott, Kelly Connell, Naja Berry, Macy Nachukwu, Peggy Brady Moone and Dr. Janice Ourseler.

**V. LEGISLATIVE/REGULATORY**

**A. N.J.C.A. 13:34-31 et. seq. - Custody/Parenting Evaluations Rule draft**

On a motion by William Green, seconded by Ketrin Saud Maxwell suggested changes to the regulations regarding supervised experience reports and recommendations.

On a motion by Ketrin Saud Maxwell, seconded by Dana Kaspereen the Committee voted to send the proposed changes to the Marriage and Family Therapy Board for review.

**B. New Jersey Counseling Association (N.J.C.A.)**

The Committee reviewed the letter forwarded by the New Jersey Counseling Association regarding supervision requirements. The Committee will write to N.J.C.A. informing them that new supervision plans beginning October 5, 2011 must meet the new regulations. If the supervisory relationship began prior to October 5, 2011 the supervisor may continue until the supervision period ends.

**VI. ADMINISTRATIVE REPORT**

The Committee announced that Consent Orders are now available online. The Committee has begun working to get files ready and applications will be prepared and scanned to members for review.

**V. NEW BUSINESS**

**NBCC Annual Meeting - August 11-12, 2011**

The Committee reviewed the National Board of Certified Counselor's (NBCC) invitation to the American Association of State Counseling Boards Annual Meeting.

On a motion by Ketrin Saud Maxwell, seconded by Dana Kaspereen the Committee authorized William Green to represent the Committee at the August 11-12, 2011 meeting in Greensboro, North Carolina. NBCC will pay all expenses.

**VI. COUNSELOR EDUCATION PROGRAMS**

**A. Rowan University**

The Committee reviewed the report and recommendations made in the review submitted by Dr. Juneau Gary. On a motion by Ketrin Saud Maxwell, seconded by William Green the Committee moved to Executive Session for attorney-client advice.

Upon return to Public Session, the Committee accepted the report and the recommendations made by Dr. Gary that each applicant be required to complete an additional course focusing on professional identity, scope of practice and ethics and legal standards for professional counselors that will be offered by Rowan University. The Committee determined that applicants who meet all of the requirements for the licensed associate counselor credential (LAC) and agree to complete the recommended course will be approved as associate counselors. The LAC credential is not renewable if the coursework is not been completed within one year.

**B. University of Medicine and Dentistry of New Jersey (UMDNJ)**

Dr. Janice Oursler attended the public meeting and addressed the Committee informing them that UMDNJ has accreditation for both its rehabilitation and community counseling programs. She informed the Committee that the course distributions for both programs were reviewed and approved by the Certification for Applied Counseling and Related Education Programs (CACREP). Dr. Oursler told the Committee that graduates prefer to seek eligibility for the licensed professional counselor credential (LPC). The program was approved January 2010 and applicants who were enrolled from January 2009 forward are deemed eligible to receive the degree. The Committee accepted the letter and Dr. Oursler's statements as informational.

**C. Caldwell College**

The Committee reviewed the Caldwell College Counseling Program Review.

**D. Monmouth University**

The Committee reviewed the Monmouth University Counseling Program Review.

*On a motion by Dana Kaspereen, seconded by Ketrin Saud Maxwell, the Committee determined to forward copies of the review to the respective programs and request their comments on the review and recommendations.*

**VII. NEXT MEETING**

The next meeting of the Committee is scheduled for **May 5, 2011**.

**2011 Meeting Schedule**

May 5, 2011	September 1, 2011
June 2, 2011	October 6, 2011
July 7, 2011	November 3, 2011
August 4, 2011	December 1, 2011

**VIII. EXECUTIVE SESSION**

On a motion made by William Green and seconded by Dana Kaspereen, the Committee moved to executive session at 11:32 a.m to conduct an investigative inquiry and to review pending confidential matters and complaints. On a motion made by Dana Kaspereen and seconded by Ketrin Saud Maxwell, the Committee adjourned Executive Session and returned to Public Session at 4:43 p.m for the adjournment of the meeting.

**XI. REVIEW OF CREDENTIALS**

On a motion by Ketrin Saud Maxwell, seconded by William Green, the following applicants were approved:

**Licensed Associate Counselor (LAC)**

Susan E. Busfield  
Sarah E. Campbell  
Nancy L. Douglas

Julianna C. Ford  
Kevin M. Ford  
Brittany A. Freeman  
Dorian L. Head  
Barrington C. Hibbert  
Ryan P. Hutchison  
Amanda F. Hyde  
Amanda M. Kazalonis  
Danielle L. Lazzaro  
Maria Mereos  
Doreen T. Miri  
Lorraine M. Nelson  
Jaclyn E. Nolan  
Christine M. Radziewicz  
Jenna M. Siciliano  
Selma A. Sisco  
John A. Urgola  
Jessica Valenta  
Ebony E. White

**X. ADJOURNMENT**

On a motion made by William Green and seconded by Dana Kaspereen, the Committee voted to adjourn the meeting at 4:53 p.m.

