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*Lt. Governor*

## *New Jersey Office of the Attorney General*

Division of Consumer Affairs  
State Board of Applied Behavior Analyst Examiners  
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### **BOARD OF APPLIED BEHAVIOR ANALYST EXAMINERS PUBLIC SESSION MEETING MINUTES 9:30 A.M. JUNE 8, 2022**

The June 8, 2022 meeting of the New Jersey State Board of Applied Behavior Analyst Examiners was not held at 124 Halsey Street, Newark, New Jersey, but was conducted electronically only as authorized by P.L. 2020, c. 11 (N.J.S.A. 10:4-9.3). Pursuant to the Open Public Meetings Act, notice was provided electronically within 72 hours of the scheduled meeting, and was provided by mail to the Office of the Secretary of the State of New Jersey, The Newark Star Ledger, The Trenton Times, The Bergen Record and the Courier Post and also posted on the Board's web page. The meeting began at 9:30 A.M., and was be accessible to the public by a link provided on the Board's public agenda.

#### **I. CALL TO ORDER**

The Public Session was called to order at 9:34 A.M.

#### **II. ROLL CALL**

##### **Present:**

Suzanne Buchanan, Psy.D., BCBA-D, Chair  
David Wilson, Ph.D., BCBA-D, Vice-Chair  
Darren Blough, MSW, BCaBA  
James A. Paone, II, Esq.  
Sandra Howell, Ph.D.  
Lisa Toole, M.A., BCBA

##### **Also Attending:**

Olga Bradford, Deputy Attorney General (arrived at 9:38 A.M.)  
Courtney Turner, Executive Director

##### **Absent/Excused:**

Charles Manning, Regulatory Analyst

### **III. MINUTES**

#### 1. March 9, 2022 Public Minutes

On a motion by Ms. Toole, seconded by Dr. Wilson, the Board approved the March minutes as presented.

#### 2. May 11, 2022 Public Minutes

On a motion by Mr. Blough, seconded by Ms. Toole, the Board approved the May minutes as presented.

### **IV. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Turner reported that a pilot telework program will be implemented for Division employees, which will allow two days of remote work per week. More information will be provided in the upcoming weeks.

In addition, the Board's email inbox is receiving a fair number of emails per week, primarily regarding the education requirements for the license. Ms. Turner has been directing these individuals to the BACB website so that they can review the education requirements of their certifications.

### **V. NEW BUSINESS**

#### 1. BACB Jurisprudence Survey

Dr. Wilson will present this to the Board at the next scheduled meeting.

#### 2. Board President Report

Dr. Buchanan reported that she and Ms. Turner set up virtual meetings with the Executive Directors of the Kentucky, Missouri, and Louisiana State Boards respectively. Each Executive Director provided valuable insights into the challenge of creating a new Board, how their Boards are structured, and suggestions for various aspects involved.

Additionally, Ms. Toole volunteered to review the BACB Ethics Code regarding complaints and report back to the Board with an overview of some of the most common complaint types.

### **VI. OLD BUSINESS**

#### 1. Response Letter to QABA

On a motion by Mr. Paone, seconded by Mr. Blough, the Board moved to Executive session for advice of legal counsel.

The Board returned to Public session, where, on a motion by Mr. Paone, seconded by Mr.

Blough, the Board approved the language contained in the letter to the QABA.

## **VII. ADMINISTRATIVE**

### **1. Jurisprudence Orientation Questions – Final**

The Board reviewed the revised jurisprudence orientation questions. Dr. Buchanan provided suggested edits to several of the questions. Addendums to the orientation questions may be included in the future.

On a motion by Ms. Toole, seconded by Mr. Blough, the Board approved the jurisprudence questions as amended.

## **VIII. CORRESPONDENCE**

None presented.

## **IX. REGULATORY AFFAIRS**

None presented.

## **X. PUBLIC COMMENT**

None presented.

## **XI. ADJOURNMENT**

On a motion by Dr. Wilson, seconded by Mr. Blough, the Board adjourned the public session at 10:26 A.M. by unanimous consent.

The next meeting is scheduled for July 13, 2022.