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Governor

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Lt. Governor

New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Applied Behavior Analyst Examiners
124 Halsey Street, 6th Floor, Newark, NJ 07102



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Acting Director

BOARD OF APPLIED BEHAVIOR ANALYST EXAMINERS PUBLIC SESSION MEETING MINUTES 9:30 A.M. OCTOBER 24, 2023

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The October 24, 2023 meeting of the New Jersey State Board of Applied Behavior Analyst Examiners was held at 124 Halsey Street, Newark, New Jersey, but was conducted electronically only as authorized by P.L. 2020, c. 11 (N.J.S.A. 10:4-9.3). Pursuant to the Open Public Meetings Act, notice was provided electronically within 72 hours of the scheduled meeting, and has been provided by mail to the Office of the Secretary of the State of New Jersey, The Newark Star Ledger, The Trenton Times, The Bergen Record and the Courier Post and also posted on the Board's web page. The meeting began at 9:30 A.M., and was accessible to the public by a link provided on the Board's public agenda.

The meeting was accessed by the public via this link or call-in numbers below:

Join ZoomGov Meeting

<https://njoag.zoomgov.com/j/1614941683?pwd=dklxSIFqK3YxMmJDMHBQRnpgZXdRUT09>

Meeting ID: 161 494 1683

Passcode: 042450

I. CALL TO ORDER – 9:30 A.M.

The public session was called to order at 9:34 A.M.

II. ROLL CALL

Suzanne Buchanan, Psy.D., BCBA-D, Chair - **Present**

David Wilson, Ph.D., BCBA-D, Vice-Chair - **Present**

Darren Blough, MSW, BCaBA - **Present**

Sandra Howell, Ph.D. – **Present**

James A. Paone, II, Esq. – **Present**

Lisa Toole, M.A., BCBA - **Present**

Rosemary Browne, MSW - **Present**

Also Attending:

Tobey Palan, Deputy Attorney General

Daniel Roman, Deputy Attorney General

III. REVIEW OF MINUTES

1. September 26, 2023 Public Minutes

On a motion by Dr. Wilson, seconded by Ms. Toole, the Board approved the public minutes as amended. Voting in favor: All.

IV. OLD BUSINESS

1. Jurisprudence exam questions

The Board reviewed potential Jurisprudence exam questions and will finalize the set of questions at next month's meeting.

2. Criminal history background check

The Board discussed potentially adding information on the Board website's Frequently Asked Questions section to inform consumers that criminal history background checks are not currently required as part of the licensure process.

V. NEW BUSINESS

1. Supervisory details listed on the application

The Board discussed application requirements related to supervision. Licensed assistant behavior analysts will be required to include their supervisor's name and are required to report changes in supervisor to the Board. All licensed behavior analysts will answer a "yes" or "no" question affirming completion of required supervisory training.

2. Board communication with the Department of Education

A draft email to be sent to Department of Education (DOE) colleagues was reviewed by the Board. Regulatory Analyst Manning noted that the governor's office requested a review with DOE and he will discuss the email draft with the Director.

On a motion by Ms. Toole, seconded by Ms. Browne, the Board requested to schedule a meeting with DOE to discuss overlapping areas of jurisdiction and will initiate an email if approved by the governor's office. Voting in favor: All.

VI. EXECUTIVE DIRECTOR'S REPORT

Mr. Schulberg updated the Board on the development of the electronic application process and noted that a completed draft will soon be available for Board review.

VII. CORRESPONDENCE

None.

VIII. REGULATORY AFFAIRS

1. Regulatory Analyst Manning noted that the press release did not go out when the public comment period began. The period will therefore reopen for 30 days after the press release date. The Board discussed changing the next meeting date to align with this timeframe. Any further public comments with responses will be placed on the next agenda so the Board has it for reference.

On a motion by Ms. Toole, seconded by Mr. Blough, the Board changed the monthly meeting date from November 21, 2023 to November 28, 2023. Voting in favor: All.

IX. PUBLIC COMMENT

1. An employee of Horizon BCBS health insurance asked for an update on the timeline for ratified regulations. The Board noted that application processing will be active by June 2024.

X. ADJOURNMENT

On a motion by Mr. Paone, seconded by Dr. Wilson, the Board closed the public portion of the meeting and moved to executive session for investigations and advice of counsel. When and if action is taken, it will be announced during public session. The Board does not anticipate any action to be taken following executive session. The Board moved to executive session at 10:21 A.M.

The next meeting is scheduled for November 28, 2023.