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BOARD OF APPLIED BEHAVIOR ANALYST EXAMINERS PUBLIC SESSION MEETING MINUTES 9:30 A.M. DECEMBER 19, 2023

The December 19, 2023 meeting of the New Jersey State Board of Applied Behavior Analyst Examiners was not held at 124 Halsey Street, Newark, New Jersey, but was conducted electronically only as authorized by P.L. 2020, c. 11 (N.J.S.A. 10:4-9.3). Pursuant to the Open Public Meetings Act, notice was provided electronically within 72 hours of the scheduled meeting, and has been provided by mail to the Office of the Secretary of the State of New Jersey, The Newark Star Ledger, The Trenton Times, The Bergen Record and the Courier Post and also posted on the Board's web page. The meeting began at 9:30 A.M., and was accessible to the public by a link provided on the Board's public agenda.

The meeting was accessed by the public via this link below:

Join ZoomGov Meeting

<https://njoag.zoomgov.com/j/1606848251?pwd=YVFLb3NmYnVWNjJYSEo4MVU2T3lUUT09>

Meeting ID: 160 684 8251

Passcode: 749500

I. ROLL CALL

Suzanne Buchanan, Psy.D., BCBA-D, Chair - **Present**

David Wilson, Ph.D., BCBA-D, Vice-Chair - **Present**

Darren Blough, MSW, BCaBA - **Present**

Sandra Howell, Ph.D. – **Present**

James A. Paone, II, Esq. – **Present**

Lisa Toole, M.A., BCBA - **Present**

Rosemary Browne, MSW - **Present**

Also Attending:

Daniel Roman, Deputy Attorney General

Charles Manning, Regulatory Analyst

Benn Schulberg, Executive Director

II. REVIEW OF MINUTES

1. November 28, 2023 Public Minutes

On a motion by Dr. Wilson, seconded by Ms. Browne, the Board approved the public minutes as amended. Voting in favor: Unanimous with Mr. Blough abstaining.

III. OLD BUSINESS

1. Jurisprudence questions

The Board suggested adding two additional questions and omitting two questions related to fees. The updated Jurisprudence questions will be reviewed for Board approval and the uniform act will be added to the welcome message for applicants to review.

2. Approval of minutes between meetings

The Board discussed the approval of minutes between meetings when deemed necessary. Dr. Buchanan, Chair, and Dr. Wilson, Vice-Chair, will form a committee in which both are required to provide approval of minutes between meetings.

On a motion by Ms. Toole, seconded by Dr. Howell, the Board approved the formation of the two-member committee to approve minutes between meetings when deemed necessary. Voting in favor: All.

3. Board communication with the Department of Education

Regulatory Analyst Manning noted that internal approval was provided to meet with the Department of Education. Executive Director Schulberg will set up the meeting to discuss the intersection of regulations.

On a motion by Dr. Wilson, seconded by Mr. Blough, the Board approved the meeting to be set up with the Department of Education. Voting in favor: All.

IV. NEW BUSINESS

1. BACB regulatory conference

The BACB is hosting a regulatory conference in New Orleans on March 7, 2024 with the potential for two Board or staff members to attend.

2. Licensure Enforcement

The Board discussed at what point after the licensure period opens would one be considered practicing without a license. No definitive time period was finalized at this time.

V. EXECUTIVE DIRECTOR’S REPORT

1. Status of Board Operations – Review of electronic application draft (via screenshare)

The Board reviewed the electronic application demo that Board staff will process and requested a screenshot review of the demo that applicants will be completing.

VI. CORRESPONDENCE

None.

VII. REGULATORY AFFAIRS

None.

VIII. PUBLIC COMMENT

None.

IX. BOARD MEETING DATES

1. 2024 Proposed Dates

January 23, 2024	July 23, 2024
February 20, 2024	August 20, 2024
March 19, 2024	September 17, 2024
April 23, 2024	October 22, 2024
May 21, 2024	November 19, 2024
June 18, 2024	December 17, 2024

On a motion by Ms. Browne, seconded by Dr. Wilson, the Board approved the 2024 meeting dates as amended with October 22, 2024 being moved to October 29, 2024. Voting in favor: All.

X. ADJOURNMENT

On a motion by Dr. Wilson, seconded by Mr. Blough, the Board closed the public portion of the meeting and moved to executive session for investigations and advice of counsel. When and if action is taken, it will be announced during public session. The Board does not anticipate any action to be taken following executive session. The Board moved to executive session at 10:35 A.M.

The next meeting is scheduled for January 23, 2024.