



**PHILIP D. MURPHY**  
Governor

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Lt. Governor

## New Jersey Office of the Attorney General

Division of Consumer Affairs  
State Board of Applied Behavior Analyst Examiners  
124 Halsey Street, 6<sup>th</sup> Floor, Newark, NJ 07102



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### BOARD OF APPLIED BEHAVIOR ANALYST EXAMINERS PUBLIC SESSION MEETING MINUTES 9:30 A.M. April 23, 2024

The April 23, 2024 meeting of the New Jersey State Board of Applied Behavior Analyst Examiners was not held at 124 Halsey Street, Newark, New Jersey, but was conducted electronically only as authorized by P.L. 2020, c. 11 (N.J.S.A. 10:4-9.3). Pursuant to the Open Public Meetings Act, notice was provided electronically within 72 hours of the scheduled meeting, and has been provided by mail to the Office of the Secretary of the State of New Jersey, The Newark Star Ledger, The Trenton Times, The Bergen Record and the Courier Post and also posted on the Board's web page. The meeting began at 9:30 A.M., and was accessible to the public by a link provided on the Board's public agenda.

The meeting was accessed by the public via this link or call-in numbers below:

Join ZoomGov Meeting

<https://njoag.zoomgov.com/j/1601978907?pwd=Sl1uK0pUcDJoZEILS0IxYlluSUU0Zz09>

Meeting ID: 160 197 8907

Passcode: 883152

#### I. ROLL CALL

Suzanne Buchanan, Psy.D., BCBA-D, Chair – **Present**  
David Wilson, Ph.D., BCBA-D, Vice-Chair – **Present**  
Darren Blough, MSW, BCaBA – **Present**  
Sandra Howell, Ph.D. – **Present**  
James A. Paone, II, Esq. – **Present**  
Lisa Toole, M.A., BCBA - **Present**  
Rosemary Browne, MSW – **Present**

Daniel Roman, Deputy Attorney General – **Present**  
Charles Manning, Regulatory Analyst – **Present**  
Benn Schulberg, Executive Director – **Present**

## II. REVIEW OF MINUTES

### 1. February 27, 2024 Public Minutes

*On a motion by Dr. Wilson, seconded by Dr. Howell, the Board approved the public minutes. Voting in favor: All.*

## III. OLD BUSINESS

### 1. Board communication with the Department of Education

The Board met with the DOE to review timelines and the intersection of rules that included exemptions and non-exemptions. Individuals not employed by schools who practice applied behavior analysis in school settings (e.g., employees of a DOE-approved clinic or agency) would require licensure. Discussion included the importance of communication with the school community to provide guidance on the licensure regulations. It was also reiterated that exemptions don't apply to those already licensed.

### 2. Review of electronic demo applications

The Board reviewed the electronic demo applications and agreed to form a subcommittee to further review the application qualifications.

*On a motion by Mr. Paone, seconded by Mr. Blough, the Board voted to form a subcommittee to review the application qualifications that included Dr. Buchanan, Ms. Browne, and Ms. Toole. Voting in favor: All.*

### 3. Bias training

The Board discussed the law requirements for bias training, P.L. 2023, c. 331, which applies to any licensed applied behavior analyst who provides home-based services and goes into effect July 14, 2024. The law requires the Director of the Division to develop the regulations and therefore bias training will likely not be imposed until those regulations are finalized.

## IV. NEW BUSINESS

### 1. BACB Regulator's Conference

The Board discussed topics from the BACB Regulator's Conference that included: 1) potentially adding BACB disciplinary actions as part of the licensure application 2) the intersection between BACB ethics code and Board regulations to ensure compliance, 3) remote supervision, and 4) Board member immunity based on any action or inaction. The Board noted that the Jurisprudence orientation would not be required for each renewal cycle as there are no associated continuing education credits to complete.

## V. EXECUTIVE DIRECTOR'S REPORT

None.

**VI. CORRESPONDENCE**

None.

**VII. REGULATORY AFFAIRS**

None.

**VIII. PUBLIC COMMENT**

None.

**IX. BOARD MEETING DATES**

1. 2024 Meeting Dates

May 21, 2024	September 17, 2024
June 18, 2024	October 29, 2024
July 23, 2024	November 19, 2024
August 20, 2024	December 17, 2024

**X. ADJOURNMENT**

*On a motion by Ms. Browne, seconded by Dr. Wilson, the Board closed the public portion of the meeting and moved to executive session for investigations and advice of counsel. When and if action is taken, it will be announced during public session. The Board does not anticipate any action to be taken following executive session. The Board moved to executive session at 10:42 A.M.*

The next meeting is scheduled for May 21, 2024.