



PHILIP D. MURPHY
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New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Applied Behavior Analyst Examiners
124 Halsey Street, 6th Floor, Newark, NJ 07102

BOARD OF APPLIED BEHAVIOR ANALYST EXAMINERS PUBLIC SESSION MEETING MINUTES

9:30 A.M. June 18, 2024



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The June 18, 2024 meeting of the New Jersey State Board of Applied Behavior Analyst Examiners was not held at 124 Halsey Street, Newark, New Jersey, but was conducted electronically only as authorized by P.L. 2020, c. 11 (N.J.S.A. 10:4-9.3). Pursuant to the Open Public Meetings Act, notice was provided electronically within 72 hours of the scheduled meeting, and has been provided by mail to the Office of the Secretary of the State of New Jersey, The Newark Star Ledger, The Trenton Times, The Bergen Record and the Courier Post and also posted on the Board's web page. The meeting began at 9:30 A.M., and was accessible to the public by a link provided on the Board's public agenda.

Topic: Board of Applied Behavior Analyst Examiners - Public Session

Time: June 18, 2024 09:30 AM Eastern Time (US and Canada)

Join ZoomGov Meeting

<https://njoag.zoomgov.com/j/1602821676?pwd=NStxMzZoSEpYVVdLMFpmVWc4Wjlldz09>

Meeting ID: 160 282 1676

Passcode: 806135

I. ROLL CALL

Suzanne Buchanan, Psy.D., BCBA-D, Chair – **Present**
David Wilson, Ph.D., BCBA-D, Vice-Chair – **Present**
Sandra Howell, Ph.D. – **Present**
James A. Paone, II, Esq. – **Present**
Lisa Toole, M.A., BCBA - **Present**
Rosemary Browne, MSW – **Present**

Daniel Roman, Deputy Attorney General – **Present**
Benn Schulberg, Executive Director – **Present**

II. REVIEW OF MINUTES

1. May 21, 2024 Public Minutes

On a motion by Dr. Buchanan, seconded by Mr. Paone, the Board approved the public minutes. Voting in favor: All.

III. OLD BUSINESS

1. Review of electronic demo applications

Executive Director Schulberg noted that the department's MIS team was completing updates on the application drafts. The Board stated that the previously constituted subcommittee would review the application drafts when all updates have been made.

On a motion by Mr. Paone, seconded by Dr. Wilson, the Board voted to grant the subcommittee the authority to approve the applications between meetings. Voting in favor: All.

2. Board communication with the Department of Education

The Board will follow-up with the DOE to request an update on the status of the draft DOE guidance.

IV. NEW BUSINESS

1. Review of Supervisory form

The Board reviewed the supervisory form draft and noted that the LBA should notify the Board if the supervisor relationship is terminated.

2. Board communication with BACB

The Board met with the BACB regulatory team to go over processes in preparation for licensure.

V. EXECUTIVE DIRECTOR'S REPORT

None.

VI. CORRESPONDENCE

None.

VII. REGULATORY AFFAIRS

None.

VIII. PUBLIC COMMENT

None.

IX. BOARD MEETING DATES

1. 2024 Meeting Dates

July 23, 2024	October 29, 2024
August 20, 2024	November 19, 2024
September 17, 2024	December 17, 2024

X. ADJOURNMENT

On a motion by Dr. Wilson, seconded by Dr. Howell, the Board closed the public portion of the meeting and moved to executive session for investigations and advice of counsel. When and if action is taken, it will be announced during public session. The Board does not anticipate any action to be taken following executive session. The Board moved to executive session at 10:10 A.M.

The next meeting is scheduled for July 23, 2024.