



PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

State of New Jersey
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CONSUMER AFFAIRS
STATE BOARD OF APPLIED BEHAVIOR ANALYST EXAMINERS
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MATTHEW J. PLATKIN
Attorney General

CARI FAIS
Acting Director

**BOARD OF APPLIED BEHAVIOR ANALYST EXAMINERS
PUBLIC SESSION MEETING MINUTES
9:30 A.M. August 20, 2024**

Join ZoomGov Meeting

<https://njoag.zoomgov.com/j/1618566430?pwd=7dzAm0bU1XVycMEuwsBQBzdA2rOPdR.1>

Meeting ID: 161 856 6430

Passcode: 546744

I. ROLL CALL (Daniel Roman – present; Charles Manning – Excused)

Suzanne Buchanan, Psy.D., BCBA-D, Chair – **Present**

David Wilson, Ph.D., BCBA-D, Vice-Chair – **Present**

Sandra Howell, Ph.D. – **Present**

James A. Paone, II, Esq. – **Present**

Lisa Toole, M.A., BCBA - **Present**

Rosemary Browne, MSW – **Present**

Daniel Roman, Deputy Attorney General – **Present**

Tobey Palan, Deputy Attorney General – **Present**

Benn Schulberg, Executive Director – **Present**

II. REVIEW OF MINUTES

1. July 23, 2024 Public Minutes

On a motion by Dr. Buchanan, seconded by Ms. Toole, the Board approved the public minutes as amended. Voting in favor: All.



III. OLD BUSINESS

1. Board communication with the Department of Education

The Board noted that the DOE intends to issue guidance on the intersection of regulations, but has not heard back at this time.

2. Adding FAQ's to the Board website

The Board will form a sub-committee that will review what pertinent information needs to be added to the website.

3. DDDC – Review of documents for exempt status

The Board stated that based on the review of additional documents provided by the DDDC a definitive ruling cannot be made because the entity doesn't fall under exemption statute guidelines. The Board noted that the DDDC may wish to seek legal counsel if they have additional legal questions.

On a motion by Dr. Buchanan, seconded by Dr. Wilson, the Board cannot make a definitive ruling as based on the information provided the DDDC doesn't fall under the exemption statute provision. The DDDC may wish to seek legal counsel if they have additional legal questions. Voting in favor: Majority with Ms. Toole recused.

IV. NEW BUSINESS

None.

V. EXECUTIVE DIRECTOR'S REPORT

Executive Director Schulberg reiterated that Board administrative staff have been trained and are prepared to begin processing applications.

VI. CORRESPONDENCE

None.

VII. REGULATORY AFFAIRS

Nothing scheduled.

VIII. PUBLIC COMMENT

None.

IX. BOARD MEETING DATES

1. 2024 Meeting Dates

September 17, 2024 November 19, 2024

October 29, 2024 December 17, 2024

The meeting scheduled for September 17 has been changed to September 30.

X. ADJOURNMENT

On a motion by Ms. Browne, seconded by Dr. Wilson, the Board closed the public portion of the meeting and moved to executive session for investigations and advice of counsel. When and if action is taken, it will be announced during public session. The Board does not anticipate any action to be taken following executive session. The Board moved to executive session at 10:08 A.M.

The next meeting is scheduled for September 30, 2024.