

## **Firm Registration Change Form**

Complete this section if changing the name of the CPA Firm:

<b>Previous Firm Name</b>		<b>Firm Registration #</b> <b>20CB00????00 or</b> <b>20CZ00????00</b>	
<b>Current Firm Name</b>			

Supporting Documents Required for Firm Name Change:

- Sample Letterhead
  - Registration Certificate from the **New Jersey Division of Revenue** (required **only** if firm is a legal entity such as a corporation, limited partnership, or limited liability company)
  - Check/Money Order in the amount of \$25.00 (**only needed if new Registration is desired**)
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Complete this section if changing the name of the CPA Firm's Resident Manager\*:

<b>Previous Resident Manager Name</b>		<b>Personal License #</b>	
<b>Current Resident Manager Name</b>		<b>Personal License #</b>	

\*The CPA Firm's Resident Manager is the licensed CPA that is responsible for responding to the NJ State Board of Accountancy's inquiries.

**You may fax this form to 973-648-2855 or mail it to NJ State Board of Accountancy, PO Box 45000, Newark, NJ 07101.**