



New Jersey Office of the Attorney General
Division of Consumer Affairs
New Jersey State Board of Cosmetology and Hairstyling
124 Halsey Street, 6th Floor, P.O. Box 45003
Newark, New Jersey 07101
(973) 504-6400



Out of Country Professional License and Training Evaluation Instructions

If your professional education did not include the type of courses and number of hours required by Board regulations for the license you are seeking, you should enroll in a cosmetology school to complete the required hours prior to submitting an application to the Board. A list of licensed cosmetology schools is available on the Board website at:

[New-Jersey-State-Board-of-Cosmetology-and-Hairstyling-School-List.pdf \(njconsumeraffairs.gov\)](http://njconsumeraffairs.gov/New-Jersey-State-Board-of-Cosmetology-and-Hairstyling-School-List.pdf)

If you believe that your out-of-country cosmetology education is substantially similar in content and hours to that required by Board regulations, you must arrange for validation and **course-by-course analysis of your credentials by a Board approved service.**

Members of the National Association of Credential Evaluation Services (NACES) and the Association of International Credential Evaluators, Inc. (AICE) are considered to be approved by the Board to evaluate your **cosmetology education/training only**. You can find additional information about these credential review services on the following websites:

<https://www.naces.org/members>

<http://aice-eval.org/endorsed-members/>

If there is a credential review service that you would like to utilize which is not a member of NACES or AICE, please submit the name of the credential review services and a description of the service provided to the Board. You should wait for the Board to notify you in writing that the service is approved ***BEFORE*** you pay for your credentials to be reviewed.

If the credential review report indicates that you have completed the required coursework for **the license you are seeking in New Jersey (Cosmetologist-Hairstylist, Barber, Beautician, Manicurist, Skin Care Specialist, Hair Braider)** you may then submit the original credential review report to the Board for review, along with English notarized translations, copy of the hours and curriculum from your school. Once submitted to the Board of Cosmetology please follow up within two weeks by calling our office at (973) 504-6417.

Please do not use:

A2Z, IES or CONTINENTAL LANGUAGE SERVICES

If you use any of the above mentioned agencies, please be advised they will not be accepted and you will need to be re-evaluated.