



New Jersey Office of the Attorney General

Division of Consumer Affairs
New Jersey Board of Nursing
124 Halsey Street, 6th Floor, P.O. Box 45010
Newark, New Jersey 07101
(973) 504-6430

Application to Establish a New Program of Nursing - Phase I

Initial accreditation application fee: \$1000.00 must be submitted with application. Make check payable to: New Jersey Board of Nursing.

An application to establish a new program in nursing shall be submitted to the Board no later than 18 months prior to the proposed establishment of a new program.

Complete application and submit a hard copy in a binder, along with a flash drive and mail to:

**New Jersey Board of Nursing
Division of Consumer Affairs
124 Halsey Street, 6th Floor
Newark NJ, 07101**

Information that you provide on this application may be subject to public disclosure as required by the Open Public Records Act (OPRA).

Date of Application: _____

1. Name of Institution: _____

2. Address of Proposed Program: _____

Street or P.O. Box

City

State

ZIP code

3. Type of Proposed Program: _____

4. Anticipated Start Date: _____

5. Certificate of need: _____

6. Submit an official letter from the chief executive officer/president which reflects that he or she has secured initial and continued financial support for the program.

7. Provide the philosophy/mission, student learning outcomes, and outcomes of the program.

8. Submit evidence of financial resources adequate for the planning, implementation and continuation of the program including a projected five-year budget.

9. Submit an organizational table describing the lines of authority and the administrative structure of the program.

10. Submit curricula vitae of all faculty and consultants responsible for the development and administration of the program.

***After application is reviewed, the Board shall either grant permission to pursue development of the program, require revision or deny permission to establish the new program.**

A notification letter will be sent with the status of Phase 1 application.