



New Jersey Office of the Attorney General
Division of Consumer Affairs
State Board of Marriage and Family Therapy Examiners
Professional Counselor Examiners Committee
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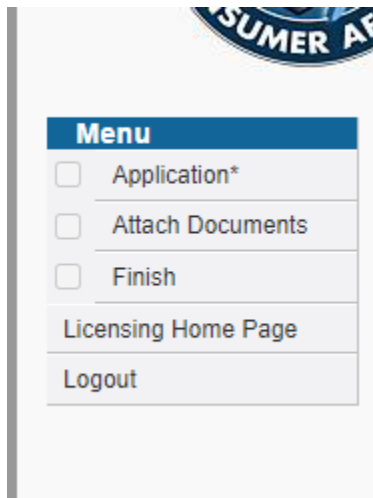
Beginning April 1, 2024 – Proposed Plans of Supervised Counseling Experience for Licensed Associate Counselor will no longer be accepted by e-mail or mail.

To submit a Plan –

The Licensed Associate Counselor (LAC) can upload the Plan by login in to their licensing file at <https://newjersey.mylicense.com/eGov/Login.aspx>.

Follow these instructions to upload:

1. Plans must be uploaded as a PDF file(s) and include the following:
 - a. Plan – signed and dated by the supervisor
 - b. Supervisor’s Curriculum Vitae/Resume
 - c. Supervisory Credential
 - d. LAC’s job description on official agency or practice letterhead
2. Select the “Attach Documents” option and proceed to upload your Plan.



Plans are required pursuant to N.J.S.A. 45:8B-50 and N.J.A.C. 13:34-13.1 (c)
<https://www.njconsumeraffairs.gov/regulations/Chapter-34-Subchapters-10-31-Professional-Counselors.pdf>

If you have questions, or wish to notify us that the Plan(s) has been uploaded, you may e-mail us at: DCA_Professional_Counselors_No_Reply@dca.njoag.gov

Thank you
Professional Counselor Examiners Committee