



**PHILIP D. MURPHY**  
Governor

**SHEILA Y. OLIVER**  
Lt. Governor

## *New Jersey Office of the Attorney General*

Division of Consumer Affairs  
Board of Examiners of Electrical Contractors  
Pools and Spa Service Contractors, and Pools and Spa  
Builders and Installers Advisory Committee  
124 Halsey Street, 6<sup>th</sup> Floor, Newark NJ 07102



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**THE POOLS AND SPA SERVICE CONTRACTORS, AND POOLS  
AND SPA BUILDERS AND INSTALLERS  
ADVISORY COMMITTEE  
PUBLIC SESION MEETING  
DECEMBER 15TH, 2023**

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### **CALL TO ORDER:**

Due to the current state of emergency, the meeting of the Pools and Spa Service Contractors, and Pools and Spa Builders and Installers Advisory Committee requires revision pursuant to the Open Public Meetings Act N.J.S.A. 10:4-9.1. The meeting will proceed on **December 15, 2023** but will not be held at 124 Halsey Street, Newark, New Jersey. This notice is being provided electronically within 48 hours of the scheduled meeting. Public notice has been sent via email and US postal. The meeting is scheduled to begin at 9:00 am and can be accessed by the public via the link.

*The public may participate in the meeting, from a computer, tablet or smartphone*

Join ZoomGov Meeting

<https://njoag.zoomgov.com/j/1612448184?pwd=Nmp6TnpaSTVpcG81eUFYUDgvK2VSdz09>

Meeting ID: 161 244 8184

Passcode: 161917

Dial by your location

- 833 435 1820 US Toll-free
- 833 568 8864 US Toll-free

Any public comments should be submitted by e-mailing Philameana L. Tucker, Executive Director, at [tuckerp@dca.njoag.gov](mailto:tuckerp@dca.njoag.gov). The Board will make its best efforts to read any comments received during the meeting.

**OPEN PUBLIC MEETINGS ACT, PLEDGE OF ALLEGIENCE, ROLL CALL OF MEMBERS**

**ROLL CALL**

Mr. Steven Gorlin, Chairman  
Mr. Lawrence Caniglia, Vice Chairman  
Mr. Chas Bogardus  
Mr. Frank Speranza  
Mr. Steven DiMatteo  
Mr. Victor Lehman

Ms. Philameana Tucker, Executive Director  
Ms. Delia DeLisi, Deputy Attorney General  
Mr. Charles Manning, Regulatory Analyst  
Ms. Ketura Datus, Regulatory Analyst  
Mr. Joseph Schooley, Chairman Board of Examiners of  
Electrical Contractors

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**AGENDA ITEMS**

- 1. Approval of Public Session Minutes from the February 24, 2023 meeting.**
- 2. Report of the Chairman**
- 3. Report of the Executive Director**
- 4. 2024 Meeting Dates: In accordance with the Committee's statutes, the must hold a minimum of 2 meetings per calendar year. Per the Division of Law, due to the Deputy Attorney General's reorganization schedule, the Division has designated Fridays as its day to hold the Committee's monthly meetings for 2024.**
- 5. The Ethics and Compliance Officer Francine Widrich will be providing Ethics Training during the Committee's next available meeting. All members of the Committee will be required to attend.**
- 6. In promulgating the Committee's regulations, the Regulatory Subcommittee members and its Regulatory Analyst's is asking the full Committee's to review and discuss the areas of concerns:**
  1. The subcommittee estimated that there will be roughly 5,000 individuals who obtain licensure as a pool and spa builder and installer or as a pool and spa service contractor. Of these 5,000, how many will be licensed as builders and installers? How many will be service contractors?
  2. The qualification to become licensed as a pool and spa builder and installer is certification as a PHTA Certified Building Professional (CBP). This certification is also one of the qualifications to become licensed as a pool and spa service contractor. Will the Committee require a licensee to hold both licenses in order to perform both services? Would this apply only for those who hold the CBP certification?
  3. N.J.S.A. 45:5A-42 prohibits any person from engaging in pool and spa service contracting or pool and spa building and installation unless that person has satisfied the requirements of the Act. N.J.S.A. 45:5A-48

imposes identification requirements on licensees and “every employee or other person engaged in the unsupervised building, servicing, or maintenance of a pool”. Does this provision authorize subcontractors to provide services associated with pool building and installation or do such subcontractors have to obtain a license to satisfy N.J.S.A. 45:5A-42?

- 4 Shotcrete for pool shell, other concrete for decking or walkways.

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**ADJOURN**