



New Jersey Office of the Attorney General

Division of Consumer Affairs
 State Real Estate Appraiser Board
 Professional Counselor Examiners Committee
 124 Halsey Street, 3rd Floor, P.O. Box 45032
 Newark, New Jersey 07101
 (973) 504-6480

"Certified General" Course Tracking Worksheet

Gray Shaded Boxes = Required Core Curriculum Modules Effective 1/1/2008

Boxes without shading = Subtopics within Required Core Curriculum

CERTIFIED GENERAL					
Core Curriculum Content	Hours Required	Hours Completed	Information on Course(s) Completed		
BASIC APPRAISAL PRINCIPLES	30		Name of Course	Provider	Date Completed
Real Property Concepts and Characteristics Basic Real Property Concepts Real Property Characteristics Legal Description (Physical) Legal Consideration Forms of Ownership Public and Private Controls Real Estate Contracts Leases Influences on Real Estate Values Governmental Economic Social Environmental, Geographic and Physical Types of Value Market Value Other Value Types Economic Principles Classic Economic Principles Application and Illustrations of the Economic Principles					



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CERTIFIED GENERAL					
Core Curriculum Content	Hours Required	Hours Completed	Information on Course(s) Completed		
Overview of Real Estate Markets and Analysis Market Fundamentals, Characteristics and Definitions Supply Analysis Demand Analysis Use of Market Analysis Ethics and How They Apply in Appraisal Theory and Practice Examination					
BASIC APPRAISAL PRINCIPLES		30	Name of Course	Provider	Date Completed
Overview of Approaches to Value Valuation Procedures Defining the Problem Collecting and Selecting Data Analyzing Reconciling and Final Value Opinion Communicating the Appraisal Property Description Geographic Characteristics of the Land/Site Geologic Characteristics of the Land/Site Location and Neighborhood Characteristics Land/Site Considerations for Highest and Best Use Improvement - Architectural Styles and Types of Construction Residential Applications Examination					



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THE 15-HOUR NATIONAL USPAP COURSE OR ITS EQUIVALENT	15		Name of Course	Provider	Date Completed
Preamble and Ethics Rules Standard 1 Standard 2 Standard 3 to 10 Statements and Advisory Opinions Examination					
STATISTICS, MODELING AND FINANCE	15		Name of Course	Provider	Date Completed
Statistics Valuation Models (AVMs and Mass Appraisal) Real Estate Finance Examination					
GENERAL APPRAISER MARKET ANALYSIS AND HIGHEST AND BEST USE	30		Name of Course	Provider	Date Completed
Real Estate Markets and Analysis Market Fundamentals, Characteristics and Definitions Supply Analysis Demand Analysis Use of Market Analysis Highest and Best Use Test Constraints Application of Highest and Best Use Special Considerations Market Analysis Case Studies Examination					



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GENERAL APPRAISER SALES COMPARISON APPROACH	30		Name of Course	Provider	Date Completed
Value Principles Procedures Identification and Measurement of Adjustments Reconciliation Case Studies Examination					
GENERAL APPRAISER SITE VALUATION AND COST APPROACH	30		Name of Course	Provider	Date Completed
Site Valuation Methods Case Studies Cost Approach Concepts and Definitions Replacement/Reproduction Cost New Accrued Depreciation Methods of Estimating Accrued Depreciation Case Studies Examination					



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Core Curriculum Content	Hours Required	Hours Completed	Information on Course(s) Completed		
GENERAL APPRAISER INCOME APPROACH	60		Name of Course	Provider	Date Completed
Overview Compound Interest Lease Analysis Income Analysis Vacancy and Collection Loss Estimating Operating Expenses and Reserves Reconstructed Income and Expense Statement Stabilized Net Operating Income Estimate Direct Capitalization Discounted Cash Flow Yield Capitalization Partial Interests Case Studies Examination					
GENERAL APPRAISER REPORT WRITING AND CASE STUDIES	30		Name of Course	Provider	Date Completed
Writing and Reasoning Skills Common Writing Problems Report Options and USPAP Compliance Case Studies Examination					
APPRAISAL SUBJECT MATTER ELECTIVES (may include hours above required hours in other modules)	30		Name of Course	Provider	Date Completed
CERTIFIED GENERAL TOTAL HOURS REQUIRED	300				